



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, FEBRUARY 3, 2020 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
EVETTE MORRIS _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____
- IV. GENERAL CITY COUNCIL COMMENTS
(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)
- V. CONSENT
(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)
 1. Approval of the Minutes of the Regular Meeting
Approval of the minutes of the Coweta City Council Regular Meeting held on January 6, 2020.

Documents:

[200106 MINUTES OF THE JAN 2020 MEETING OF THE CITY COUNCIL.PDF](#)
 2. City of Coweta's 911 System Review
Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the second quarter of Fiscal Year 2019-2020 in accordance with 63 O.S. §2815 (F).

Documents:

[FY20-Q2 911 REVIEW.PDF](#)
 3. Surplus of Obsolete Police Equipment
Approval of the surplus property list prepared by the Coweta Police Department listing obsolete equipment for disposal and directing the City Manager to take appropriate actions to dispose of said equipment.

Documents:

VI. OLD BUSINESS

1. Employee Awards

Presentation by Chief of Police Mike Bell regarding awards to Coweta Police Officers as follows: Officer Picket - Life Saving Award; Officer King - General Commendation; Officer Winters - General Commendation; and Officer Leak - General Commendation.

Documents:

[AWARDS PACKAGE TO CITY COUNCIL FEB 2020.PDF](#)

2. American Legion Centennial Monument Presentation

Presentation by members of the American Legion Post 226 regarding the status of the proposed American Legion Centennial Monument.

3. Presentation on Energy Efficiency

Presentation by representatives from Public Service Company of Oklahoma (PSO) regarding energy efficiency programs.

4. Fiscal Year 2018-2019 Audited Financial Report and Operating Report

Presentation of the annual audited financial report and operating report for the fiscal year ended June 30, 2019 and discussion and possible action to acknowledge receipt thereof.
(Julie Casteen, Assistant City Manager)

Documents:

[200203 STAFF REPORT ANNUAL AUDITED FINANCIAL STATEMENTS.PDF](#)
[FY19 COC ANNUAL REPORT-MOBILE.PDF](#)

5. Resolution Regarding Budget Amendments FY 19-20

Discussion and possible action regarding the adoption of Resolution No. 2020-05, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma, for Fiscal Year ending June 30, 2020.

(Julie Casteen, Assistant City Manager)

Documents:

[200203 STAFF REPORT CITY BUDGET AMENDMENT.PDF](#)
[200203 RESOLUTION 2020 05 AMENDING BUDGET.PDF](#)

6. Fire Department Equipment Agreement

Approval of an Oklahoma Department Agriculture, Food and Forestry Department of Defense Firefighting Property Agreement pertaining to monetary grants to the Coweta Fire Department for equipment and directing the Mayor to execute said agreement.

Documents:

[200203 STAFF REPORT FORESTRY DEPARTMENT AGREEMENT.PDF](#)
[FORESTRY AGREEMENT.PDF](#)

7. Purchase of new truck

Discussion and possible action to approve the purchase of a 2020 Chevrolet 3500 4x4 from Carter Chevrolet in an amount not to exceed Thirty Four Thousand Dollars (\$34,000) utilizing the State of Oklahoma Statewide Bid List SW0035 and directing the City Manager to execute all necessary documentation.

(Greg Edwards, Fire Chief)

Documents:

[200203 STAFF REPORT CHEVROLET 3500.PDF](#)
[TRUCK QUOTE.PDF](#)

8. Purchase of Kubota Tractor and Flail Mower for the Streets Department

Discussion and possible action on the purchase of a Kubata M7060HD Tractor and Flail Mower from Stewart Martin Equipment at a cost not to exceed \$36,500, utilizing Oklahoma Statewide contract SW196 and authorizing the City Manager to execute all necessary documents related thereto.

(Wes Richter)

Documents:

[200203 STAFF REPORT KUBOTA TRACTOR.PDF](#)
[2020-02-03-M7060HD WITH TRADE IN.PDF](#)

9. City Hall Roofing Bid

Discussion and possible action to award a bid to Oklahoma Roofing and Sheet Metal LLC, in the amount not to exceed \$155,000, including Administrative Fee, to replace the roof on the City Hall property at 310 S Broadway using the Oklahoma Office of Management and Enterprise Services' Roof Asset Management Program.

(Chip Cohrs, Community Development Director)

Documents:

[200203 STAFF REPORT CITY HALL ROOF PROJECT.PDF](#)
[COWETA CITY HALL PROPOSAL TPO.PDF](#)
[COWETA CITY HALL PROPOSAL.PDF](#)

10. Consider Re-Advertising the 2018 CDBG Water line Project

Discussion and possible action on a request to direct staff to reissue bids on the CDBG funded project to install domestic water lines in the Village Subdivision in Coweta, Oklahoma based upon project alternatives provided by McClelland Consulting Engineers.

(Chip Cohrs, Community Development Director)

Documents:

[200203 STAFF REPORT CDBG PROJECT.PDF](#)
[CDBG BUDGET 2018.PDF](#)
[OPINION OF PROBABLE COST 1-2-2020.PDF](#)

11. Alley Closure in Block 8 Orcutt Addition and Block 5 New Coweta

Discussion and possible action on the adoption of Ordinance 829, an ordinance of the City of Coweta, Oklahoma providing for and declaring the closing and vacation to public use of a 20-Foot wide alley located in Orcutt Addition to New Coweta, situated between Lots 1 through 19, Block 8; in Orcutt Addition to New Coweta, and Lots 1 through 6, Block 5; in New Coweta less South State Highway 51, in Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, City of Coweta, Wagoner County, Oklahoma and retaining the rights of any holder of a franchise or others determined by the governing body to have a special right to maintain their existing utilities, and retaining the absolute right to reopen the alleyway without expense to the municipality and declaring an emergency.

(Chip Cohrs, Community Development Director)

Documents:

[200203 STAFF REPORT ALLEYWAY CLOSURE.PDF](#)
[200203 ORDINANCE 829 VACATING AN ALLEYWAY.PDF](#)
[19SP10006 - ALLEY VACATION-ALLEY VACATION - R1.PDF](#)

12. Declaration of an Emergency Ordinance 829

Discussion and possible action to declare an emergency regarding Ordinance 829 making it effective immediately upon passage and approval.

13. Ordinance 830 Amending Chapter 18 of Zoning Code

Discussion and possible action on the adoption of Ordinance 830, an ordinance of the City of Coweta, Oklahoma amending Chapter 18 of the City of Coweta Zoning Code pertaining to signs by adding Section 18.17 Community Kiosk Signs, Amending Sections 18.12 and 18.14 for definitional purposes, amending the Table of Contents for Chapter 18 and declaring an emergency.

(Chip Cohrs, Community Development Director)

Documents:

[200203 STAFF REPORT CHAPTER 18 AMENDMENT.PDF](#)
[200203 ORDINANCE 830 AMENDING CHAPTER 18 OF THE ZONING CODE.PDF](#)
[4 KIOSK DIMENSIONAL V2.PDF](#)

14. Declaration of Emergency Ordinance 830

Discussion and possible action on the declaration of an emergency for Ordinance 830.

15. Ordinance 828 Regarding Capital Improvements Sales Tax

Discussion and possible action on the adoption of Ordinance 828, an ordinance of the City of Coweta, Oklahoma that: (A) levies and assesses a One Percent (1%) sales tax on the gross receipts of proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Coweta, Oklahoma in addition to all present sales taxes upon such gross receipts or proceeds for the purpose of funding capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, improvements to public parks lands and facilities, improvements to public safety facilities, and acquisition of public safety vehicles and equipment, all within said city, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (B) provides for such sales tax to begin July 1, 2020; (C) provides for the duration of such sales tax to be permanent; (D) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (E) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of this ordinance.

(Roger Kolman, City Manager)

Documents:

[200203 STAFF REPORT ORDINANCE 828.PDF](#)
[200203 ORDINANCE 828 CAPITAL IMPROVEMENTS SALES TAX.PDF](#)

16. Resolution 2020-04 Calling for Special Election

Discussion and possible action on the adoption of Resolution 2020-04, a resolution of the City Council of the City of Coweta, Oklahoma authorizing and directing the calling and holding of a special election in the City of Coweta, Oklahoma for the purpose of submitting to the registered voters of the City of Coweta, Oklahoma the question of whether Ordinance No. 828 levying a sales tax of One Percent (1%) for capital improvements for the City of Coweta, Oklahoma shall be approved.

(Roger Kolman, City Manager)

Documents:

[200203 RESOLUTION 2020 04 CALLING FOR ELECTION.PDF](#)

VII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VIII. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.