



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

**AGENDA - REGULAR MEETING
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
IMMEDIATELY FOLLOWING THE MEETING
OF THE COWETA PUBLIC WORKS AUTHORITY
MONDAY, SEPTEMBER 14, 2020 6:00 P.M.**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trustees will act on an agenda item after comments from staff and the Trustees have been heard.

I. CALL TO ORDER

II. ROLL CALL

EVETTE MORRIS _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____

III. CONSENT

(All matters under the "Consent Calendar" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING HELD ON AUGUST 3, 2020.

Documents:

[200803 MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY.PDF](#)

IV. OLD BUSINESS

1. RESOLUTION 2020-29 REGARDING BUDGET AMENDMENTS

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2020-29, A
RESOLUTION OF THE TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT
AUTHORITY ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS
FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA FOR FISCAL YEAR ENDING JUNE
30, 2021.

(JULIE CASTEEN/ASSISTANT TRUST MANAGER)

Documents:

[200914 STAFF REPORT RESOLUTION 2020-29.PDF](#)
[200914 RESOLUTION 2020-29 BUDGET AMENDMENT.PDF](#)

V. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VI. ADJOURNMENT

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT,
PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.**

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
AUGUST 3, 2020 6:00 P.M.**

The Trustees of the Coweta Industrial Development Authority met in regular session on Monday, August 3, 2020 at 6:51 p.m. following the meeting of the Coweta Public Works Authority at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Evette Morris, Harold Chance, Naomi Hogue, Logan Brown, Randy Woodward.

TRUSTEES ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Chairman Morris.

II. ROLL CALL

Roll call taken. Trustees were present and absent as shown above.

III. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Minutes of the Coweta Industrial Development Authority Regular Meeting held on July 6, 2020.

Aye: Harold Chance
Naomi Hogue
Logan Brown
Randy Woodward
Evette Morris

IV. OLD BUSINESS

1. Coweta Coming Together

Trust Manager Roger Kolman discussed the \$30,000 Coronavirus Relief Fund allocation to aid the Coweta business community in recovering from the COVID-19 pandemic. Due to low participation, Mr. Kolman recommended extending the application period until at least September 30, or until the allocation is depleted. In addition, Mr. Kolman requested that the sales tax rebate be increased to the full 3% City sales tax, rather than the initial 1% included in the original program

Motion by Harold Chance, second by Naomi Hogue, to approve amendments to the Coweta Coming Together for Business Program.

Aye: Harold Chance

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
AUGUST 3, 2020 6:00 P.M.**

Naomi Hogue
Logan Brown
Randy Woodward
Evette Morris

2. Community Kiosk Program

Mr. Kolman presented information on the production costs associated with the Community Kiosk Program that was approved by the Coweta City Council in February, 2020. In addition, Mr. Kolman discussed the fee schedule for the signage program. Net revenues for the program are estimated at \$800 annually and would go toward funding the economic development programs of CIDA.

Motion by Harold Chance, second by Logan Brown, to adopt Resolution 2020-26, a Resolution of the Trustees of the Coweta Industrial Development Authority, Coweta, Oklahoma adopting a fee schedule for the Community Kiosk Signage program in accordance with Ordinance No. 830.

Aye: Harold Chance
Logan Brown
Randy Woodward
Evette Morris
Naomi Hogue

V. NEW BUSINESS

There was no new business.

VI. ADJOURNMENT

Chairman Morris adjourned the meeting at 6:55 p.m.

Evette Morris, Chairman

Harold Chance, Secretary

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
AUGUST 3, 2020 6:00 P.M.**



POST OFFICE BOX 850 • COWETA, OKLAHOMA 74429 • PH. (918) 486-2189 • FAX (918) 486-5366 • www.cityofcoweta-ok.gov

Memorandum

To: Honorable Chairman and Members of the Board of Trustees

From: Julie Casteen, Assistant Trust Manager

Re: Supplemental Appropriations

Date: September 14, 2020

BACKGROUND

An economic development agreement was executed last fiscal year related to a new business that opened a few weeks ago. The sales tax incentive expense and related transfer from the General Fund was not included in the FY2021 budget due to the uncertainty of the amount required to fulfill the agreement.

STAFF RECOMMENDATION

Staff recommends approval of supplemental appropriations per Resolution 2020-29.

Attachments:

Resolution 2020-29

RESOLUTION 2020-29

A RESOLUTION OF THE TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY FOR FISCAL YEAR ENDING JUNE 30, 2021.

WHEREAS, the Coweta Industrial Development Authority desires to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget.

NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES FOR THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY that the following supplemental appropriations be made:

COWETA INDUSTRIAL DEVELOPMENT AUTHORITY FUND

Revenue: Transfer from General Fund (40-04.03.05)	\$45,000
Expenditure: Sales Tax Reimbursement (40-5359.140)	\$45,000

PASSED BY THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY FOR COWETA, OKLAHOMA, and signed by the Chairman this 14th Day of September 2020.

Evette Morris, Chairman

Attest:

Approved as to form:

Harold Chance, CIDA Secretary

Ronald D. Cates, Trust Attorney