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## Memorandum

To: Honorable Mayor, Members of the City Council  
From: Roger Kolman, City Manager  
Re: City Monument Sign  
Date: 12/2/19

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### **BACKGROUND**

The City of Coweta currently lacks an identifiable landmark indicating to travelers on Highway 51 that they are in Coweta. While the proposed location is not really the physical boundary of Coweta, it is in an area that is near a major retail center, with good visibility from the highway, and the site of an existing Chamber of Commerce sign. The overall design provided by the contractor creates a unique look for the gateway to our city.

After several months of working with the staff at Boulder Designs on the size and location of the monument, staff is prepared to recommend that we proceed with the project. Quotes for the construction of the base the monument rests on were obtained from two local contractors; based upon those quotes staff recommends using Boulder Designs' team to provide a turnkey installation. The project was included in the budget at \$11,000 which did not include installation costs. The total project cost will be \$13,113, with the balance of \$2,113 coming from savings on other projects in the Capital Projects Fund.

In addition to the mock-up prepared by Boulder Designs, Crossroads Communications has prepared three alternatives that slightly deviate from the original design for Council to consider.

### **STAFF RECOMMENDATION**

Staff recommends approval of the agreement with Boulder Designs and approval for the Mayor to execute the required landscaping agreement with ODOT.

### **ATTACHMENTS**

Project Agreement  
Design Alternatives  
ODOT Landscaping Agreement  
Location Map