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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, Assistant City Manager

Re: Supplemental Appropriations for Governmental Funds

Date: January 31, 2020

BACKGROUND

Due to various unforeseen circumstances, supplemental appropriations are needed as follows:

1. The Police Department has been awarded a \$10,000 grant from Oklahoma Municipal Assurance Group to cover most of the purchase of body-worn cameras for Police Officers. The budget must be amended to include \$10,000 in Grant Revenues (01-04.03.20) and \$10,000 in Machinery & Equipment in the Police Department (01-5404.007).
2. The Fire Department received a \$2,400 donation from Oneta Power last fiscal year, but a budget amendment to the expenditure budget was not made at that time. In order to spend the funds, a decrease to unrestricted fund balance in the general fund for \$2,400 is needed, and an increase of \$2,400 in Animal Supplies in the Fire Department (01-5207.009).
3. The cost of the City Hall Roof Replacement project is \$154,133. The current budgeted amount is \$110,000 under the State of Oklahoma contract. The budget must be amended to include the use of \$44,133 unrestricted fund balance in the Capital Improvement Fund, and an increase of \$44,133 in Buildings & Improvements (12-5405.020)
4. The Fire Department has requested to purchase a replacement brush truck using Rural Fire Tax, which was not included in the original budget. The budget must be amended for a decrease of \$34,000 in restricted fund balance, and an increase of \$34,000 to Capital Outlay – Rural Fire Tax (13-5401.095)

STAFF RECOMMENDATION

Staff recommends approval of supplemental appropriations per Resolution 2020-05.

Attachments:

Resolution 2020-05