

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
JUNE 1, 2020 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, June 1, 2020 at 6:16 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma following the joint special meeting with the City Council, the Coweta Public Works Authority and the Coweta Industrial Development Authority

**COUNCILMEMBERS PRESENT:** Evette Morris, Harold Chance, Naomi Hogue, Logan Brown, Randy Woodward.

**COUNCILMEMBERS ABSENT:** None.

**I. CALL TO ORDER**

The meeting was called to order by Mayor Morris.

**II. ROLL CALL**

Roll call taken. Councilmembers were present as shown above.

**III. GENERAL CITY COUNCIL COMMENTS**

City Manager Roger Kolman described the progress made on the City Hall Roofing project.

**IV. CONSENT**

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Minutes of the Coweta City Council Regular Meeting held on May 4, 2020.
2. Approval for Julie Casteen, acting as Coweta City Clerk/Treasurer to request direct payments from the State of Oklahoma from the Coronavirus Relief Fund as created in the CARES Act.
3. Declared Surplus on the following items and authorized the City Manager to dispose of accordingly:
  - a. 2003 Dodge Durango
  - b. 2001 Jeep Cherokee
  - c. Various computers, printers, monitors and miscellaneous computer equipment
  - d. Martin Yale Folding Machine
  - e. Brother ML300 Typewriter
  - f. Three Smart Boards
  - g. Four LCD Projectors and Mounts
  - h. Security Camera System and Mounting Bars
  - i. Audio-Visual Equipment

Aye: Harold Chance  
Naomi Hogue

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Logan Brown  
Randy Woodward  
Evette Morris

**V. OLD BUSINESS**

**1. 2020 Street Overlay Projects**

Public Works Director Wes Richer discussed streets identified for the next mill/overlay project, including streets in the Woods subdivision and County Village subdivision. Mr. Richter requested approval to put the projects out for bid.

Motion by Harold Chance, second by Randy Woodward to approve the street overlay projects for bid.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**2. Ordinance 834 Amending Part 14**

City Manager Roger Kolman described a proposed amendment to Section 14-117 of the existing City Code to add language from Ordinance 700, which was left out of the 2012 recodification project in error. The amendment requires owners of property abutting roadways to maintain landscaping and drainage facilities that abut the right of way.

Motion by Harold Chance, second by Logan Brown to adopt Ordinance 834, an ordinance of the City of Coweta, Oklahoma Relating to Part 14 Streets and Public Works of the City Code of Ordinances by amending Section 14-117 Drainage Ditches, Obstacles Impeding Drainage in Streets, Notice, Correction; providing for severability; repealing all Ordinances or Parts of Ordinances in conflict; and declaring an emergency.

Aye: Harold Chance  
Logan Brown  
Randy Woodward  
Evette Morris  
Naomi Hogue

**3. Declaration of an Emergency Ordinance 834**

Discussion was held regarding possible action declaring an emergency for Ordinance No. 834, making it effective immediately upon publication.

Motion by Harold Chance, second by Randy Woodward, to declare an emergency for

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Ordinance No. 834, making it effective immediately upon publication.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**4. Resolution 2020-18**

Roger Kolman discussed the current State of Civil Emergency and the proposed amendments as outlined in Resolution 2020-18. The resolution allows for the re-opening of City facilities and local businesses, adopting by reference the “Open Up and Recover Safely Plan” put forth by the State of Oklahoma. The term of Resolution 2020-18 is tied to the termination of the state of emergency as declared by the Governor of the state of Oklahoma.

Motion by Harold Chance, second by Randy Woodward to adopt Resolution 2020-18, a resolution of the City Council of the City of Coweta, Oklahoma declaring that a State of Civil Emergency currently exists.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**5. COVID-19 Assistance Program**

Roger Kolman presented information on proposed grant programs to assist local businesses and citizens recovering from the COVID-19 pandemic.

Motion by Logan Brown, second by Randy Woodward, to direct the City Manager to develop grant programs to assist local businesses and citizens in recovering from the COVID-19 pandemic.

Aye: Logan Brown  
Randy Woodward  
Evette Morris  
Harold Chance  
Naomi Hogue

**6. Resolution 2020-17 Regarding Budget Amendments FY19-20.**

Julie Casteen, Assistant City Manager, described amendment needed to the FY2019-2020 budget for unanticipated revenues and expenditures.

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Motion by Harold Chance, second by Randy Woodward, to adopt Resolution 2020-17, a resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2020.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**7. Resolution 2020-14 on FY2020-2021 Budget Adoption.**

Julie Casteen recommended approval of the proposed budget as presented at the public hearing.

Motion by Evette Morris, second by Randy Woodward, to adopt Resolution 2020-14, a resolution of the City Council of the City of Coweta, Oklahoma adopting the budget for the General Fund, Street and Alley Fund, Cemetery Fund, Library Fund, Rural Fire Fund, Self Insurance Fund, E911 Fund and Capital Improvement Fund for Fiscal Year beginning July 1, 2020 and ending June 30, 2021, and providing for the investment of said funds.

Aye: Evette Morris  
Randy Woodward  
Harold Chance  
Naomi Hogue  
Logan Brown

**8. CZ-20-05 SUP – Specific Use Permit**

Councilmember Logan Brown recused himself from the meeting at 6:32 p.m. due to a conflict of interest. Carolyn Back, Community Development Director, presented information on an application by Brown Family Funeral Home for a Specific Use Permit for a crematory. The Coweta Planning Commission recommended approval at its April 17, 2020 meeting with four conditions; staff also recommended an additional condition to install a Knox box for public safety access in the event of an emergency.

Motion by Harold Chance, second by Naomi Hogue, to approve a Specific Use Permit for a crematory in the existing location at 210 South Broadway, Lots 16 through 20, Block 57, New Coweta, Wagoner County, Oklahoma according to the duly approved plat thereof, in Section 18, Township 17 North, Range 16 East with the discussed conditions.

Aye: Harold Chance  
Naomi Hogue

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Evette Morris  
Randy Woodward

**VII. NEW BUSINESS**

There was no new business.

**VIII. ADJOURNMENT**

Mayor Morris adjourned the meeting at 6:34 p.m.

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Evette Morris, Mayor

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Julie Casteen, City Clerk