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## Memorandum

To: Honorable Mayor and City Council  
From: Chief M. Bell, Public Chief of Police  
Re: Purchase Microsoft Surface Pro tablets with accessories  
Date: October 1, 2020

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### **BACKGROUND**

Coweta Police Department would like to purchase 6 Surface Pro Tablets to replace the 7 Panasonic Tough books in service and outfit the rest of the patrol units with computers. The Tough Books are over 11 years old and are no longer compatible with software and equipment needed to move forward with a digital ticketing system. The Police Department currently has 8 Surface Pro tablets in use. The City of Coweta has also purchased 3 tablets being outfitted at this time. Adding 6 Tablets will complete the outfit process giving the Police Department a total of 17 Tablets. Animal Control is currently using one of the tablets. This will leave a total of 16 tablets for use by our Police Officers. The Coweta Police Department currently has 16 full time Officers.

In order for the tablets to be mounted in the patrol vehicles we will need to purchase a mounting system. The Coweta Police Department operates 16 patrol vehicles full time. Currently we have 3 patrol vehicles with serviceable mounting arms. The remaining 13 patrol vehicles will need the complete mounting system.

### **BENEFITS**

By purchasing the Surface Pros it will allow the Department to move forward with a digital ticketing system, complete reports and traffic accidents on scene, and reduce the radio call load on Dispatch by allowing Officer to look up license plate and driver's license information without using the police radio system.

### **COSTS**

The purchase of 6 Surface Pros to include, keyboard, protective notebook cover, stylus, and two-year warranty will cost \$1,806.00 per tablet for a total of \$10,836.00. We will also purchase and install 13 complete mounting systems for the Surface Pros at \$664 per unit, totaling \$8,632. Three of the patrol units have existing computer mounts that can be modified to fit the Surface Pro for \$406 per unit, totaling \$1,218. The total project, including installation will cost \$20,686. This project is included in the annual budget in the Capital Improvements Fund at 12-5401.007.

### **STAFF RECOMMENDATION**

Staff recommends approval of the purchase and installation of Surface Pro's and mounting brackets for Coweta's police vehicles.

### **ATTACHMENTS**

Quotes from Safari Micro and Visual Force.