

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2020 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, February 3, 2020 at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Evette Morris, Harold Chance, Naomi Hogue, Logan Brown, Randy Woodward.

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Morris.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present and absent as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Morris welcomed City Attorney Ronald Cates back from medical leave.

V. CONSENT

Motion by Harold Chance, second by Logan Brown to approve the consent calendar items:

1. Minutes of the Coweta City Council Regular Meeting held on January 6, 2020.
2. Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the second quarter of Fiscal Year 2019-2020 in accordance with 63 O.S. §2815 (F).
3. Declaration of surplus and authorization of the City Manager to dispose of obsolete Police equipment.

Aye: Harold Chance
Logan Brown
Randy Woodward
Evette Morris
Naomi Hogue

VII. OLD BUSINESS

1. Employee Awards

Police Chief Michael Bell presented awards to Coweta Police Officers as follows:

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2020 6:00 P.M.**

Officer Picket – Life Saving Award; Officer King – General Commendation; Officer Winters – General Commendation; and Officer Leak – General Commendation.

2. American Legion Monument Presentation

Roy Jordan from American Legion Post 226 gave an update on the American Legion Centennial Monument project.

3. Presentation on Energy Efficiency

LaQuisha Epps from Public Service Company of Oklahoma (PSO) presented information regarding energy efficiency programs available through PSO.

4. Fiscal Year 2018-2019 Audited Financial Report and Operating Report

Andy Cromer from Arledge & Associates presented the results of the annual audited financial report and operating report for the fiscal year ended June 30, 2019.

Motion by Harold Chance, second by Randy Woodward to acknowledge receipt of the fiscal year 2019 audit report.

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

5. Resolution 2020-05 regarding Budget Amendments FY19-20

Julie Casteen, Assistant City Manager, presented information on the supplemental appropriations needed to the FY19-20 Budget.

Motion by Harold Chance, second by Randy Woodward to adopt Resolution 2020-05.

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

6. Fire Department Agreement

Fire Chief Greg Edwards discussed an agreement with the Oklahoma Department Agriculture, Food and Forestry Department of Defense pertaining to monetary grants to the Coweta Fire Department for equipment.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2020 6:00 P.M.**

Motion by Evette Morris, second by Harold Chance to approve the agreement with the Oklahoma Department Agriculture, Food and Forestry Department of Defense, and authorizing the Mayor to execute the agreement.

Aye: Evette Morris
Harold Chance
Naomi Hogue
Logan Brown
Randy Woodward

7. Purchase of New Truck

Chief Edwards presented information on the purchase of a new brush truck to replace a 1995 truck, funded through the Rural Firefighter's Fund.

Motion by Harold Chance, second by Evette Morris to approve the purchase of a 2020 Chevrolet 3500 4x4 from Carter Chevrolet in an amount not to exceed Thirty-Four Thousand Dollars (\$34,000) utilizing the State of Oklahoma Statewide Bid List SW0035 and directing the City Manager to execute all necessary documentation.

Aye: Harold Chance
Evette Morris
Naomi Hogue
Logan Brown
Randy Woodward

8. Purchase of Kubota Tractor and Flail Mower for the Streets Department

Wes Richter, Public Works Director, presented information on the purchase of Kubota Tractor and Flail Mower to replace a 2004 tractor that is no longer repairable.

Motion by Harold Chance, second by Randy Woodward to approve the purchase of a Kubota M7060HD Tractor and Flail Mower from Stewart Martin Equipment at a cost not to exceed \$36,500, utilizing Oklahoma Statewide contract SW196 and authorizing the City Manager to execute all necessary documents related thereto.

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

9. City Hall Roofing Bid

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2020 6:00 P.M.**

Chip Cohrs, Community Development Director, presented information on bids from Oklahoma Roofing and Sheet Metal LLC to replace the roof on the City Hall. Staff recommends replacing the existing roof with a TPO material roof at a cost not to exceed \$155,000. Mr. Kolman explained that by using the Oklahoma Office of Management and Enterprise Services' Roof Asset Management Program, a formal bid process is not necessary.

Motion by Randy Woodward, second by Harold Chance to award a bid to Oklahoma Roofing and Sheet Metal LLC to replace the roof on the City Hall at a cost not to exceed \$155,000.

Aye: Randy Woodward
Harold Chance
Naomi Hogue
Logan Brown
Evette Morris

10. Re-Advertising the 2018 CDBG Water line Project

Chip Cohrs discussed the need to re-advertise the 2018 CDBG water line project as a result of the previous low bidder being unable to secure the necessary bonds. The project has been modified to bring the estimated cost down to within \$50,000 of the original budget.

Motion by Evette Morris, second by Logan Brown to authorize staff to re-advertise the project for bids.

Aye: Evette Morris
Logan Brown
Harold Chance
Naomi Hogue
Randy Woodward

11. Alley Closure in Block 8 Orcutt Addition and Block 5 New Coweta

Chip Cohrs discussed a request from O'Reilly Auto Parts Store to close a 20-foot-wide alley in Block 8, Orcutt Addition and Block 5, Plat of New Coweta to accommodate the construction of a new facility. Various utility companies which may have a vested interest in the area have responded that they have no issue with the closure. The Coweta Planning Commission recommended approval following a public hearing that was held January 27, 2020.

Motion by Harold Chance, second by Randy Woodward to adopt Ordinance 829 providing for and declaring the closing and vacation to public use of a 20-foot wide alley located in Orcutt Addition to New Coweta, situated between lots 1 through 19, Block 8; in Orcutt

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2020 6:00 P.M.**

Addition to new Coweta, and Lots 1 through 6, Block 5; in New Coweta less south State Highway 51, in Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, City of Coweta, Oklahoma, said tract being more particularly described hereinafter, and retaining the rights of any holder of a franchise or others determined by the governing body to have a special right or privilege granted by Ordinance or legislative enactment to maintain their existing utilities, and retaining absolute right to reopen the alleyways without expense to the municipality and declaring an emergency.

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

12. Declaration of an Emergency Ordinance 829

Discussion was held regarding possible action declaring an emergency for Ordinance No. 829, making it effective immediately upon publication.

Motion by Harold Chance, second by Randy Woodward, to declare an emergency for Ordinance No. 829, making it effective immediately upon publication.

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

13. Ordinance 830 Amending Chapter 18 of Zoning Code

Chip Cohrs presented information on proposed changes to Chapter 18 of the Zoning Code that would allow for leased sign panels for the purpose of providing directional information for single-unit and multi-unit residential developments, commercial developments, local businesses, not-for-profit agencies and Community Facilities.

Motion by Harold Chance, second by Logan Brown to adopt Ordinance 830, an ordinance of the City of Coweta, Oklahoma amending Chapter 18 of the City of Coweta Zoning Code pertaining to signs by adding Section 18.17 Community Kiosk Signs, Amending Sections 18.12 and 18.14 for definitional purposes, amending the Table of Contents for Chapter 18 and declaring an emergency.

Aye: Harold Chance
Logan Brown
Randy Woodward

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2020 6:00 P.M.**

Evette Morris
Naomi Hogue

14. Declaration of an Emergency Ordinance 830

Discussion was held regarding possible action declaring an emergency for Ordinance No. 830, making it effective immediately upon publication.

Motion by Harold Chance, second by Randy Woodward, to declare and emergency for Ordinance No. 830, making it effective immediately upon publication.

Aye: Harold Chance
Logan Brown
Randy Woodward
Evette Morris
Naomi Hogue

15. Ordinance 828 Regarding Capital Improvements Sales Tax

Roger Kolman discussed the need for a One Percent (1%) sales tax increase dedicated to fund capital improvements. Mr. Kolman presented several examples of infrastructure throughout the city in need of repair or upgrade.

Motion by Harold Chance, second by Randy Woodward to adopt Ordinance 828, an ordinance of the City of Coweta, Oklahoma that: (A) levies and assesses a One Percent (1%) sales tax on the gross receipts of proceeds on taxable sales of goods and services, as defined in the ordinance, in the City of Coweta, Oklahoma in addition to all present sales taxes upon such gross receipts or proceeds for the purpose of funding capital improvements pertaining to road and street improvements, water and wastewater system improvements, storm sewer improvements, acquisition of parks maintenance equipment, improvements to public parks lands and facilities, improvements to public safety facilities, and acquisition of public safety vehicles and equipment, all within said city, and/or to be applied or pledged toward the payment of principal and interest on any indebtedness, including refunding indebtedness, incurred by or on behalf of said city for such purpose; (B) provides for such sales tax to begin July 1, 2020; (C) provides for the duration of such sales tax to be permanent; (D) prescribes procedures for the collection and remittance of such sales tax and penalties for the failure to do so; and (E) includes such other provisions, terms and conditions as necessary and lawful for the effective implementation and enforcement of this ordinance.

Aye: Harold Chance
Randy Woodward
Evette Morris

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
FEBRUARY 3, 2020 6:00 P.M.**

Naomi Hogue
Logan Brown

16. Resolution 2020-04 Calling for Special Election

Roger Kolman stated that the sales tax increase adopted by Ordinance 828 must be approved by a vote of the people. Resolution 2020-04 authorizes the calling and holding of a special election for possible approval of a one percent (1%) capital improvements sales tax. The next available election date is April 7, 2020.

Motion by Harold Chance, second by Randy Woodward to adopt Resolution 2020-04.

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

Mayor Morris adjourned the meeting at 7:13 p.m.



Evette Morris, Mayor



Julie Casteen, City Clerk

