

Notice to Bidders

The City of Coweta will receive sealed bids at the office of the City Clerk in the Coweta City Hall, 108 N. Broadway, P.O. Box 850, Coweta, Oklahoma 74429 for:

COWETA CITY HALL BUILDING REMODEL & PHONE/DATA/AUDIO/VISUAL SYSTEMS PACKAGE

Bids will be received by the City Clerk until **9:30 a.m., JUNE 30, 2010**. Any bids received after the closing time for the receipt of bids will be returned unopened. Bids will be publicly opened and read aloud at **10:00 a.m.** at Coweta City Hall, 108 N. Broadway, Coweta, OK on that same date.

Each bid shall be accompanied by a certified check, cashiers check or bid bond approved by the City of Coweta in the amount of not less than five percent (5%) of the amount bid as a guarantee that, if awarded the contract, the bidder will enter into contract with the City of Coweta for the execution of the above stated work, and in the event of failure to do so, there shall be paid to the City of Coweta the sum of five percent (5%) of the bid as liquidated damages.

The bid document, consisting of the notice to bidders, instruction to bidders, specifications, bid proposal, and non-collusion affidavit may be examined and copies of the bid documents obtained at Kinslow, Keith & Todd, Inc. (KKT) located at 2200 S. Utica Place, Suite 200, Tulsa, Oklahoma, 74114 during regular working hours (M-F). Questions regarding the bid package should be directed to Jess Armstrong, KKT Project Manager at (918)744-4270 or Coweta Management Assistant Tom Tillotson at (918)486-2189.

A mandatory pre-bid conference and viewing of the site will be held at **2:00 p.m. on June 16, 2010**, at the City Library, 120 E. Sycamore, Coweta, Oklahoma 74429.

Bids will be referred to city staff for evaluation. The City Council may award to the "lowest and best responsible bidder". The City Council reserves the right to reject any or all bids and to waive any technicalities in the bidding process. No bid may be altered, withdrawn, or resubmitted, within 30 days after the date set for the opening of bids.

Dated this 2nd day of June 2010

Joyce Terry, City Clerk

INVITATION TO BID

Notice is hereby given that the City of Coweta will be accepting sealed bids for all office furniture for the new city offices at their current office, 108 North Broadway, Coweta, Ok 74429 until 9:30 a.m. on Monday, July 26, 2010, and at 10:00 a.m. at that date and place, the bids will be publicly opened and read. Bidders should submit their bid in a sealed envelope, marked on the outside as follows: "BID FOR COWETA CITY HALL OFFICE FURNITURE" TO: City of Coweta, 108 North Broadway, Coweta 74429. Information for bidders may be obtained by contacting Lindsay Farr at Kinllow, Keith and Todd, Inc. by called (918) 744-4270.

The City reserves the right to reject any and all bids and to waive any informality in proposing.

/s/ Joyce Terry, City Clerk