



City of Coweta/Coweta Public Works Authority

### **Current Job Openings**

Applications are available at City Hall 310 S Broadway in Coweta or [click this link for the employment application form](#). Interested parties should submit an application along with resume to the City of Coweta, Box 850, Coweta, OK 74429 Attn: Human Resources. Background Check and Post Offer Drug Screen required.



### **Fire Chief**

The City of Coweta is seeking qualified candidates to fill the position of Fire Chief.

The salary range is \$65,000 to \$76,000, depending upon qualifications. Applications are available at City Hall 310 S Broadway in Coweta or on our website at <https://tinyurl.com/Coweta-Fire-Chief>

Interested parties should submit the application packet to the City of Coweta, Box 850, Coweta, OK 74429 Attn: Human Resources

**Application packets must be received by 5:00 p.m. on January 29, 2018. Incomplete packets will not be considered.**

Please contact Human Resources at 918-486-2189 if you have questions regarding this vacancy.



### **Police Department – Part-time Animal Control Officer**

The City of Coweta accepting applications for the position of part-time Animal Control Officer. This position is responsible for a wide variety of essential functions which include, but are not limited to, patrolling City streets to promptly capture stray animals, transport captured animals to the City animal control facility, issue citations for animal related violations, remove deceased animals from city roadways, euthanizes and properly dispose animals. Care and feed any housed animals located at the city ACF, maintain all city property assigned. Work experience should include some knowledge of law enforcement principles, procedures, techniques, and equipment. Some knowledge of animal restraints and care techniques. Must possess, or be able to obtain by time of hire, a valid Oklahoma Driver's License.

The starting rate is \$12.50 to \$12.90 per hour Applications are available at City Hall 310 S Broadway in Coweta or [click this link for the employment application form](#).

Interested parties should submit an application along with resume to the City of Coweta, Box 850, Coweta, OK 74429 Attn: Human Resources

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**Police Department – E-911 Dispatcher / Jailer**

The Coweta Police Department is looking for a full time E-911 Dispatcher / jailer working 40 hours a week. Starting pay \$25,768.12 yearly with benefits. Coweta Dispatchers answer the City of Coweta’s 911 calls for police, fire and emergency medical services along with administrative duties. The selected candidate will receive 6-8 weeks of training. They will be working in a fast paced- environment. Must be able to multi-task and have excellent phone, communication and computer skills. Must have a valid OK driver’s license, reliable transportation, and a high school diploma or GED. Must be 21 years of age. Bilingual is a plus but not required. No felony convictions. Have the ability to operate a radio, a computer and the ability to pass required test. Must be willing to work any shift and holidays with any combination of days off. Applicants must possess good communication skills and be able to work within emergency situations. Pre-employment background and drug screen. Applications are available at City Hall 310 S Broadway in Coweta or [click this link for the employment application form](#).

Interested parties should submit an application along with resume to the City of Coweta, Box 850, Coweta, OK 74429 Attn: Human Resources

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