

MINUTES OF THE COWETA CITY COUNCIL/COWETA PUBLIC WORKS AUTHORITY  
COWETA INDUSTRIAL TRUST AUTHORITY  
SPECIAL MEETING  
FRIDAY, APRIL 04, 2014

Councilmembers of the Coweta City Council, and Trustees of Coweta Public Works Authority and Coweta Industrial Development Authority met in special session on Friday, April 4, 2014, at 9:00 a.m. in the meeting room of the Golf Club of Oklahoma, 28400 East 141<sup>st</sup> Street South, Broken Arrow, Oklahoma, 74411.

COUNCILMEMBERS/TRUSTEES PRESENT: Robert Morton, Billy Embrey, Roy Dale, Timothy Kelley, Steve Garman.

COUNCILMEMBERS/TRUSTEES ABSENT: None.

STAFF PRESENT: Steve Whitlock, David Weatherford, Joyce Terry, Tom Tillotson, Greg Collins, Derrick Palmer, Rob Werley, Chip Cohrs, Paula Emmons, Hal Bumgarner.

- I. The meeting was called to order by Mayor Robert Morton.
- II. Roll call taken. Councilmembers/Trustees present and absent as shown above.
- III. CONSENT

Motion by Timothy Kelley, second by Steve Garman, to approve consent items:

City of Coweta:

1. March 2014 payroll figures for the General Fund in the amount of \$214,849.56 and \$1,138.15 for the Self-Insurance Fund.
2. Application No. 18 and Certificate for Payment to Crossland Heavy Contractors, in the amount of \$92,813.76, on the Water Treatment Facility Process Improvements (Phase 2) project.
3. Declaration of surplus on the following items and authorizing the City Manager to dispose of accordingly: HP Color Laser Jet 3550 (S/N CNBR500606), two IBM Thinkpad Laptops (S/N 78-CLNN7 and S/N 78-CLLL0), IBM Thinkcenter Model 8112-EBU (S/N LK 27830), Dell Dimension 2400 (S/N FQXGY51), Lexmark Printer X 6570 (S/N 0133006060693), Canon Calculator MP 27D(S/N 20232826), Dell Dimension 2400 (S/N 2T4PT31), Dell OPTIPLEX GX 620 (S/N F7J67B1) a Dell OPTIPLEX GX 620 (S/N CWJOR91), 8 hp. Concrete saw, miscellaneous Stihl weed eaters, Troy Bilt pressure washer, 3 engine blocks, bumper air lift, GM transfer case, transmission, trailer light units, 1981 Ford 7106 tractor (VIN# UC22916), trailer bucket lift, crack sealer trailer, Rhino 10' brush hog mower.

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4. Payment to Orica Watercare, in the amount of \$94,604.82, on the Water Treatment Facility Process Improvements (Phase 2) project (Invoice Number NA 1106-06).
5. Change Order No. 3 with Orica Watercare, in the amount of (\$4,099.44) on the Water Treatment Facility Process Improvements (Phase 2) project.
6. Change Order No. 6 with Crossland Heavy in the amount of \$4,099.44, on the Water Treatment Facility Process Improvements (Phase 2) project.
7. Change Order No. 7 with Crossland Heavy, for an increased change to contract time, on the Water Treatment Facility Process Improvements (Phase 2) project.
8. Approval for the City Manager to use Wagoner County Fire Tax funds to acquire a new Sport Utility Vehicle (SUV) for the Coweta Fire Department, at a cost not to exceed \$30,000.00 (NOTE: this will be a pickup truck).

Coweta Public Works Authority:

1. Approve the March 2013 payroll figures for the Coweta Public Works Authority in the amount of \$137,936.20 and the Ambulance Fund in the amount of \$42,637.87.
2. Application No. 18 and Certificate for Payment to Crossland Heavy Contractors, in the amount of \$92,813.76, on the Water Treatment Facility Process Improvements (Phase 2) project.
3. Declaration of surplus on the following items and authorizing the Trust Manager to dispose of accordingly: HP Color Laser Jet 3550 (S/N CNBR500606), two IBM Thinkpad Laptop (S/N 78-CLNN7 and S/N 78-CLLL0), IBM Thinkcenter Model 8112-EBU (S/N LK 27830), Dell Dimension 2400 (S/N FQXGY51), Lexmark Printer X 6570 (S/N 0133006060693), Canon Calculator MP 27D(S/N 20232826), Dell Dimension 2400 (S/N 2T4PT31), Dell OPTIPLEX GX 620 (S/N F7J67B1) a Dell OPTIPLEX GX 620 (S/N CWJOR91), 8 hp. Concrete saw, miscellaneous Stihl weed eaters, Troy Bilt pressure washer, 3 engine blocks, bumper air lift, GM transfer case, transmission, trailer light units, 1981 Ford 7106 tractor (VIN# UC22916), trailer bucket lift, crack sealer trailer, Rhino 10' brush hog mower.
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6. Change Order No. 6 with Crossland Heavy, in the amount of \$4,099.44, on the Water Treatment Facility Process Improvements (Phase 2) project.
7. Change Order No. 7 with Crossland Heavy, for an increased change to contract time on the Water Treatment Facility Process Improvements (Phase 2) project.

Coweta Industrial Development Authority

1. Approval of minutes of the Coweta Industrial Development Authority regular meeting on August 5, 2013.

Aye: Steve Garman  
Roy Dale  
Timothy Kelley  
Billy Embrey  
Robert Morton

IV. OLD BUSINESS

City Manager Steve Whitlock welcomed everyone to the retreat and expressed his appreciation to Councilmembers and staff, and advised that this is either the fifteenth or sixteenth retreat held. Mr. Whitlock also announced the upcoming retirement of Police Chief Derrick Palmer.

City Attorney David Weatherford presented a "Government Stability Group Exercise" with a questionnaire for Councilmembers/Trustees and City/Trust staff to answer questions related to financial stability, public images, and other areas. Mr. Weatherford then reviewed answers, and compared our answers with answers from other cities and towns.

City Manager/Trust Manager Steve Whitlock presented the proposed FY 2014-2015 Capital/Operating Budget for all funds. Mr. Whitlock advised that he is changing the safety bonus program as recommended by CESAC (the employee safety committee), in hopes of reducing workers comp issues by increasing safety awareness. Mr. Whitlock also advised that the proposed budget also has increases in personnel for the Police Department and Library, and plans to do a street overlay project. Councilmembers/Trustees had questions related to parks and sports complex improvements; Mr. Whitlock advised additional lights and fencing are planned.

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After a ten minute break, a long discussion was held about ethics in the workplace.

Councilmembers/Trustees and staff also discussed how we are doing, what we are doing wrong, what we are doing right, and what should we be doing.

Lunch break held from 12:15 p.m. to 1:00 p.m.

City Manager/Trust Manager Steve Whitlock asked if Council/Trustees would be interested in putting the Yocham building up for bid, move Public Works facility from the existing site on the highway to the Wastewater Plant area, move the recycling center to the current PWA site, and use the existing gas well located there as a CNG fuel station. Councilmember Kelley recommended purchase of the Watkins property next to Yocham property and combining before trying to sell; consensus was to proceed with getting information on doing that, and getting zoning and other regulations in place to allow type of commercial/retail facility needed at that location.

Mayor Morton left the meeting at 1:30 p.m.

Mr. Whitlock further advised that he is concerned that a new sewer plant will be needed soon; and City Engineer Chip Cohrs stated that the sewer plant was designed for a twenty-year life span, and it is almost twenty years old.

Vice-Mayor Embrey stated that he feels that economic development is most important to focus on now.

Councilmember Roy Dale asked Library Director Paula Emmons what is needed at the Library. Mrs. Emmons stated that more computers and technology are needed, and that the meeting rooms are very busy. They would also like an area designated for teens to use, and change the childrens' area, and that they are doing more outreach programs such as going to daycare centers and Carriage Crossing retirement apartments.

Councilmember Dale also stated that he would like to see the City set aside \$10,000 to \$20,000 a year for a beautification/artwork project. Vice-Mayor Embrey agreed that would be a good project, and consensus to bring a resolution back to Council for consideration to designate a dollar amount of the gross receipts tax be earmarked for this type of expenditure.

All staff except for City Manager Steve Whitlock, City Attorney David Weatherford, and City Clerk Joyce Terry left the meeting.

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Motion by Timothy Kelley, second by Billy Embrey, to go into Executive Session.

Aye: Steve Garman  
Roy Dale  
Timothy Kelley  
Billy Embrey  
Robert Morton

V. EXECUTIVE SESSION

Discussions held related to a pending claim involving Rural Water District No. 5 v. City of Coweta, in accordance with 27 O.S. § 307, B(4).

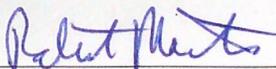
Motion by Billy Embrey, second by Timothy Kelley, to return to open meeting

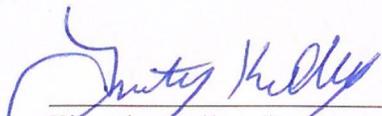
Aye: Steve Garman  
Roy Dale  
Timothy Kelley  
Billy Embrey  
Robert Morton

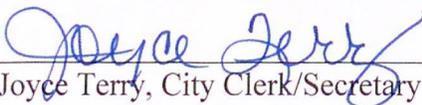
VI. ADJOURNMENT

Meeting adjourned by Vice-Mayor Embrey at 2:50 p.m.



  
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Robert Morton, Mayor/Chairman

  
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Timothy Kelley, Secretary for CIDA

  
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Joyce Terry, City Clerk/Secretary for PWA

