



Post Office Box 850
Coweta, Oklahoma 74429

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APPLICATION FOR A CERTIFICATE OF OCCUPANCY

Name of Business & description of activities:

Name of Business
Business Description

Business Location:

Property Address	City/State/Zip
Building Owner	Phone
Mailing Address	City/State/Zip
Primary Contact	Phone
Mailing Address	City/State/Zip

Reason for requesting a Certificate of Occupation:

The property does not have an Occupancy Certificate:

Change of Occupancy Class: From To

Change of Occupants without change of Occupancy Class:

Significant change or increase in business activity:

Details of quantity, height & type of any commodities/ raw materials or hazardous materials stored:

There is no fee for the issue of a Certificate of Occupancy. However any proposed repair work, re-modelling or other modification to the property that requires a building permit will be subject to a building permit fee.

I hereby certify that the statements in this application and any attachments hereto are true and correct and that the property owner has given permission for this to proceed.

Date: _____ Printed Name: _____ Signature: _____

Official use only!

Assembly	A-1	A-2	A-3	A-4	A-5
Business	B				
Educational	E				
Factory	F-1	F-2			
High Hazard	H-1	H-1			
Institutional	I-1	I-2	I-3	I-4	
Mercantile	M				
Residential	R-1	R-2	R-3	R-4	
Storage	S-1	S-2			
Misc	U				

Building Permit #	Date Issued

Building Inspector's Approval:

Signature	Date
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City Planner's Approval:

Signature	Date
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Code Compliance Officers's Approval:

Signature	Date
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Fire Officer's Approval

Signature	Date
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