



POST OFFICE BOX 850 * COWETA, OKLAHOMA 74429. PH. (918) 486-2189 FAX (918) 486-5366

SIGN PERMIT Application

www.cityofcoweta-ok.gov

PERMANENT SIGN FEE: \$50.00 includes inspections (Non-lighted Signs/Permanent Banners/A Frame)
PERMANENT LIGHTED SIGNS \$100.00
TEMPORARY SIGNS \$25.00

PLEASE PRINT

Submittal Requirements: 3 sets of plans , including site plans

Business Name	Address of Sign	Phone
Property Owner's Name	Address, City, State, Zip	Phone
Applicant/Contact	Address, City, State, Zip	Phone
Contractor	Address, City, State, Zip	Phone

SIGN DESCRIPTION

- Change of copy Internally lighted New Renewal
 Externally Lighted Non-Lighted

Type of Construction

WALL SIGN

Total wall area (length x height) where the sign is to be mounted ____ SqFt
 Wall Sign Size ____ SqFt
 Freestanding Letters? Yes ____ No ____

Special (Pennants, Balloons, Lights)

Cloth (banner) A-Board

Total Number of Temporary signs to be displayed ____
 Sign Height ____ Feet
 Temporary Sign Size: ____ Square Feet
 Number of Face: ____
 Setback from Property Line ____

FREESTANDING/MONUMENT SIGN

Street frontage for entire lot where sign will be located ____ Feet
 Height of Building ____ Feet
 Size of Sign face ____ Feet
 Number of Faces ____ Feet
 Sign Height ____ Feet ____ Inches
 Setback from property line: ____ Feet
 Number of Tenants on property ____

Time Frame for temporary signs (check 1)

- One 30 day period
 List dates of time periods: _____
 Number of Temporary sign permits issued _____
 Date display is to start _____
 Permit Expiration Date _____

It is the responsibility of the applicant or installer to call The City of Coweta 918-486-2189 to obtain the inspection request. **I hereby Certify** that the above information furnished by me is true and correct, and the application requirements of the *City of Coweta* will be met. (Note **Permanent** sign approval is valid for 180 days)

_____ Date _____ Signature of Business Owner _____ Signature of the Property Owner

Zoning Denied Reviewed by _____ Date _____
 Issued Comments or Conditions: _____

SP:09-17-2013

Please show a drawing of sign including dimensions,copy, materials and support if any

Draw Site Plan including lot lines, structures access, adjacent streets and dimensions
