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**REQUEST FOR PROPOSALS  
FOR PERMANENT CLOSURE AND REMOVAL OF  
ONE UNDERGROUND STORAGE TANK  
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY  
P.O. BOX 850  
COWETA, OK. 74429**

**PROJECT LOCATION**

506 North Broadway, Coweta, OK 74429

Facility # 7312904

Legal Description: Lots 1-6 Block 15 in the Town of New Coweta, and Lots 1-12 Block 15 Orcutt Addition to the Town of New Coweta, all in Wagoner County, OK.

**PROJECT OVERVIEW**

The Coweta Industrial Development Authority is accepting proposals from Oklahoma Corporation Commission (OCC) Certified, bonded, and insured contractors for the permanent closure and removal of one buried underground storage tank (UST) located at 506 North Broadway, Coweta, OK. The Project involves a site assessment along with any remediation required, removal and disposal of the UST, and back filling the void in preparation of the site for development. A site visit can be scheduled prior to the submittal date if requested, contact the City Engineer at (918) 486-2189.

All activities must comply with OCC rules, Environmental Protection Agency (EPA) regulations, Oklahoma State Fire Codes (OSFC), and other local, state, and federal regulations as applicable.

**CONTRACTOR QUALIFICATIONS**

The selected contractor must be an OCC certified UST contractor and bonded and insured. The Contractor shall be insured for all claims with commercial general liability insurance in an amount not less than \$1,500,000 and worker's compensation insurance in amounts in accordance with Oklahoma statutes. The selected contractor will be required to provide a Certificate of Insurance naming the City of Coweta and the Coweta Industrial Development Authority as additional insureds prior to entering the Property for this work. A copy of the current Certificate of Insurance must be provided with the proposal.

The selected contractor must enter into a contract with the City of Coweta and Coweta Industrial Development Authority. The contractor must retain documents related to the removal and disposal of the UST for a period of no less than three years following the final closure report.

**SELECTION CRITERIA**

Proposals are being publicly solicited, requesting a firm-fixed price contract. The contract will be awarded to the most responsive proposal.

**PROJECT BACKGROUND**

The property is the site of a former trucking company. CIDA acquired the property in a land swap with the trucking company. The tank was temporarily closed in December of 2016 in accordance with OCC guidelines by Enviro-Tech America, of Tulsa, OK, contents of the tank were removed and disposed of properly. A copy of the documentation is available upon request. The tank was tested and determined that it does not leak.

**ENVIRONMENTAL SUMMARY**

Soil samples have not been obtained because the ground covering the tank site is currently paved with concrete. OCC UST (165:25-3-65) and Remediation of Petroleum Storage Tank Sites (165:29-3-65) rules covering soil and/or groundwater sampling at tank removals will need to be followed.

**SCOPE OF WORK:**

The selected contractor must permanently close the UST by method of removal. The project includes a site assessment, removal and disposal of the UST, compaction of the backfill in the excavation, in preparation of the site for development, and environmental oversight of the permanent closure.

The Contractor will provide the labor, equipment and materials required to complete the project. The Contractor is responsible for obtaining all required permits prior to starting the work. The Contractor will secure the site during and after work hours to ensure public safety. The Contractor will consult with the Coweta Community Development Department throughout the project to address any unforeseen conditions. Notifications are required in accordance with the OCC Petroleum Storage Tank Division UST Removal Guide Book.

Other: A certified UST Supervisor must be on site to oversee permanent closure process.

Remove and dispose of all trash and debris.

All work related to the permanent closure of the USTs must comply with OCC rules, EPA regulations, and other local, state, and federal regulations as applicable.

**RFP SUBMITTAL REQUIREMENTS**

Please submit the following information for consideration:

- Scope of Work.
- Timeline for completion of the project.
- Itemized cost estimate.
- Qualifications and relevant experience of the contractor and personnel who will perform and supervise the project.
- Provide contact information and qualifications of subcontractors, if applicable.
- Three Professional Business References.
- Federal ID Number or Social Security Number.
- Copy of Contractor's State License.
- Copy of Certificate of Insurance
- Contact person's name, title, phone number, address, fax number and e-mail address.

**SUBMITTAL DATE**

Bid documents and technical specifications can be obtained from the City by calling (918) 486-2189. Proposals are due to the Coweta Industrial Development Authority on **September 6<sup>th</sup>, 2017 by 2:00pm.**

Submit sealed proposals by mail to:

Coweta Industrial Development Authority

Attn: Brittany Long

P.O. Box 850

Coweta, OK 74429

Proposals received after the deadline will not be accepted. It is not the City or the Coweta Industrial Development Authority's practice to acknowledge receipt of proposals. Contractors are responsible for ensuring that their proposals have been received by Coweta Industrial Development Authority.

**Questions? Call City Hall at (918) 486-2189**