CITY OF
Coweta

Capital/Operating Budget
Fiscal Year 2016-2017

CITY OF COWETA

CAPITAL/OPERATING BUDGET

FISCAL YEAR 2016-2017

CITY OF COWETA

CAPITAL/OPERATING BUDGET

FISCAL YEAR:

JULY 1, 2016 - JUNE 30, 2017

COUNCILMEMBERS

ROBERT MORTON, MAYOR
BILLY EMBREY, VICE-MAYOR
EVETTE MORRIS, COUNCILMEMBER
STEVE SINCLAIR, COUNCILMEMBER
STEVE GARMAN, COUNCILMEMBER

CITY MANAGER

STEVEN C. WHITLOCK

DEPARTMENT HEADS

JEFFREY BELTRAN	**DOUG BLACK**
GREG COLLINS	**CHIP COHRS**
MICHAEL BELL	**DAVID WEATHERFORD**
HAL BUMGARNER	**ROB WERLEY**
PAULA EMMONS	**BRITTANY LONG**

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CITY OF
Coweta
POST OFFICE BOX 850 • COWETA, OKLAHOMA 74429 • PH. (918) 486-2189 • FAX (918) 486-5366 • www.cityofcoweta-ok.gov
March 23, 2016

Honorable Mayor and City Council
Honorable Chairman and PWA Trustees
Honorable Chairman and CIDA Trustees
Coweta City Hall
P. O. Box 850
Coweta, Oklahoma 74429-0850

Dear Honorable Mayor/Chairman and City Council/Trustees:

In compliance with the Municipal Budget Act, it gives me great pleasure to present the operating and capital budget for Fiscal Year 2016-2017 beginning July 1, 2016.

This year's total financial plan of $20,436,681 represents an increase of $874,771 or a 4.47% increase compared to Fiscal Year 2015-2016. This change is primarily due to sales tax revenue transfers to/from the Public Works Authority, a 3% salary increase for appropriate personnel (effective January 2017, provided appropriate revenues are in place), anticipated increases in liability insurance as a result of recent capital projects, a .70% Environmental Compliance Adjustment increase in utility base rates, fully funding the potential RWD #5 judgment (absent the verdict being overturned at the appellate phase), and the funding of a 20% reserve within the General Fund. If you were to deduct the budgeted sales tax transfers required by the Bond Indenture, this year's revised total financial plan would be $13,963,657, which would represent an increase of $598,409 compared to Fiscal Year 2015-2016 (minus the sales tax transfers).

Staff has been very conservative in developing a budget in such a manner that essential operating needs are met while at the same time attempting to maintain a sound financial position during unpredictable times. However, if the forecasted revenue requirements are not satisfied then expenditures will be reduced, either through reductions in services, programs and/or personnel, in an effort to reconcile these differences. It should be noted that several budget modifications may also be required, in order to maintain an expected monetary level necessary to remain in a positive cash flow position, if the local economy takes another unexpected downturn.

With these thoughts in mind, I would like to provide the following information which highlights major items of interest regarding the proposed allocation of funds in Fiscal Year 2016-2017:

Funds

General Fund

The General Fund expenditures are expected to be $9,451,094 and will be covered by an estimated $8,007,314 in revenues plus $1,447,675 cash-on-hand. The General Fund ending balance is projected to be $3,895.

Coweta Public Works Authority

The Coweta Public Works Authority expenditures are expected to be $2,864,497 for operations and capital outlay, $3,136,512 for transfers and $1,705,014 for principal and interest requirements (minus bond fees) on outstanding Revenue Bonds.

Street and Alley Fund

The expected expenditures are $55,014 with a projected ending balance of $90,341.

Sinking Fund

The expected expenditures are $0.

Ambulance Fund

The expected expenditures are $842,200 of which $10,000 is for administrative reimbursement to the General Fund. The ending balance is projected to be $16,075.

Cemetery Fund

The expected expenditures are $84,300 of which $54,300 is past/current lot sales and interments which will be transferred to the General Fund. The ending balance is projected to be $110,158.

Library Fund

The expected expenditures are $10,000. The ending balance is projected to be $4,330.

Rural Firefighters Fund

The expected expenditures are $157,506. The ending balance is projected to be $27,574.

Capital Improvement Fund

The expected expenditures are $1,990,000.

E-911 Fund

The expected expenditures are $102,138 of which $50,000 will be transferred to the General Fund. The ending balance is projected to be $109,122.

Self Insurance Fund

The expected expenditures are $15,817.

Coweta Industrial Development Authority

The Coweta Industrial Development Authority expenditures are expected to be $0.

Debt Service

The General Fund debt service was eliminated at the end of FY 2009-2010. The Public Works Authority debt service payment will be $1,696,573 for principal and interest requirements (minus bond fees) on current outstanding bonds.

Personnel

The budget reflects a 3% salary increase for appropriate personnel (effective January 2017, provided appropriate revenues are in place) and the continuation of a one-time, lump sum, safety incentive salary increase for appropriate personnel, as well as, the continuation of health care benefits for employees and provides for 75% of funding toward the employee's dependent coverage.

Capital Outlay

The budget provides for the following capital outlay expenditures:

General Fund	$278,000
Public Works Authority	$239,525
Street and Alley Fund	$ 15,000
Ambulance Fund	$ 50,000
Cemetery Fund	$ 20,000
Library Fund	$ 6,500
E-911 Fund	$ 25,000
Total	$634,025

Summary and Conclusion

Fiscal Year 2016-2017 is going to be another exciting year for the City of Coweta. The proposed budget represents a fair distribution of public funds, to be used to the best of our abilities, in meeting the needs of our growing community. Furthermore, the suggested expenditures have been evaluated extensively and I feel that they are realistic. My staff pledges our continued support to aggressively address our community's needs as they are articulated by the Coweta City Council, the Coweta Public Works Authority Trustees, the Coweta Industrial Development Authority Trustees, as well as, the wonderful citizens we so humbly serve.

It is my hope that the budget reflects the thoughts and wishes of the City Council/Coweta Public Works Authority Trustees/Coweta Industrial Development Trustees. Please feel free to contact my office if you have any questions or comments concerning the proposed FY 2016-2017 Capital/Operating Budget.

Respectfully submitted,

Steven C. Whitlock

Steven C. Whitlock, City/Trust Manager

SECTION I

BUDGET RESOLUTIONS

RESOLUTION NO. 2016-01

A RESOLUTION OF THE CITY OF COWETA, OKLAHOMA, ADOPTING THE BUDGET FOR THE GENERAL FUND, STREET AND ALLEY FUND, CEMETERY FUND, LIBRARY FUND, RURAL FIRE FUND, SELF INSURANCE FUND, E-911 FUND, SINKING FUND AND CAPITAL IMPROVEMENT FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS, notice of a public hearing on the budget for the City of Coweta, Oklahoma, for the Fiscal Year 2016-2017 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

General Fund		Street and Alley Fund	
Budgeted Revenue	$9,454,989	Budgeted Revenue	$ 145,355
Budgeted Expenditures	$9,451,094	Budgeted Expenditures	$ 55,014
Ending Balance	$ 3,895	Ending Balance	$ 90,341
Cemetery Fund		Library Fund	
Budgeted Revenue	$ 194,458	Budgeted Revenue	$ 14,330
Budgeted Expenditures	$ 84,300	Budgeted Expenditure	$ 10,000
Ending Balance	$ 110,158	Ending Balance	$ 4,330
Rural Fire Fund		E-911 Fund	
Budgeted Revenue	$ 185,080	Budgeted Revenue	$ 211,260
Budgeted Expenditures	$ 157,506	Budgeted Expenditures	$ 102,138
Ending Balance	$ 27,574	Ending Balance	$ 109,122
Sinking Fund		Capital Improvement Fund	
Budgeted Revenue	$ 8,296	Budgeted Revenue	$3,985,644
Budgeted Expenditures	$ 0	Budgeted Expenditures	$ 990,000
Ending Balance	$ 8,296	Ending Balance	$1,995,644
Self Insurance Fund			
Budgeted Revenue	$ 78,621		
Budgeted Expenditures	$ 15,817		
Ending Balance	$ 62,804		

WHEREAS, a public hearing was duly held at the time and place as provided for in the notice of such public hearing and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS, the City of Coweta, Oklahoma, prepares its annual operating budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the City of Coweta, Oklahoma, has need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decrease in appropriations or appropriation transfers; and,

WHEREAS, the Coweta City Council desires to provide limited budget control flexibility to the City Manager in amending certain budget categories as needed without City Council action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the City Council has authorized the City Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund as well as to transfer sales tax revenues from the General Fund to the Coweta Public Works Authority or from the Coweta Public Works Authority to the General Fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The City Manager is also required to submit for Council action all other budget amendments including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Council, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary at this time, that said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA AS FOLLOWS:

SECTION 1: That the budget presented by the City Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2016-2017.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts or certificates of deposit. Interest accrued from such investments may be deposited in the General Fund, Street and Alley Fund, Rural Fire Fund, Cemetery Fund, Library Fund, Self Insurance Fund, E-911 Fund, Capital Improvement Fund and Sinking Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED AND ADOPTED, THIS 2ND DAY OF MAY, 2016.

ATTEST:

Brittany Long, City Clerk

Robert Morton, Mayor

APPROVED AS TO FORM:

David L. Weatherford, City Attorney

CITY OF COWETA SEAL WAGONER COUNTY OKLAHOMA

RESOLUTION NO. 2016-02

A RESOLUTION OF THE COWETA PUBLIC WORKS AUTHORITY AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, COWETA, OKLAHOMA, ADOPTING THE BUDGET FOR THE PUBLIC WORKS AUTHORITY FUND, THE AMBULANCE FUND AND FOR THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS, notice of a public hearing on the budget for the Coweta Public Works Authority, the Ambulance Fund and the Coweta Industrial Development Authority, Coweta, Oklahoma, for the Fiscal Year 2016-2017 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

Coweta Public Works Authority	
Budgeted Revenue	$7,744,013
Budgeted Expenditures	$7,726,023
Ending Balance	$ 17,990
Ambulance Fund	
Budgeted Revenue	$ 858,275
Budgeted Expenditures	$ 842,200
Ending Balance	$ 16,075
CIDA	
Budgeted Revenue	$ 5,178
Budgeted Expenditures	$ 2,589
Ending Balance	$ 2,589

WHEREAS, a public hearing was duly held at the time and place as provided for in the notice of such public hearing and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS, the Coweta Public Works Authority and the Coweta Industrial Development Authority prepares its annual operating budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the Coweta Public Works Authority and the Coweta Industrial Development Authority have need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decreases in appropriations or appropriation transfers; and,

WHEREAS, the Trustees of the Coweta Public Works Authority and the Coweta Industrial Development Authority desires to provide limited budget control flexibility to the Trust Manager in amending certain budget categories as needed without Authority action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the Trustees of Coweta Public Works Authority and the Trustees for the Coweta Industrial Development Authority has authorized the Trust Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund as well as to transfer sales tax revenues from the General Fund to the Coweta Public Works

Authority or from the Coweta Public Works Authority to the General Fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The Trust Manager is also required to submit for Trustee action all other budget amendments including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Trustees, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary at this time, that said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY AND THE TRUSTEES FOR THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, COWETA, OKLAHOMA AS FOLLOWS:

SECTION 1: That the budget presented by the Trust Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2016-2017.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts or certificates of deposit. Interest accrued from such investments may be deposited in the Coweta Public Works Authority, Ambulance Fund, the Coweta Industrial Development Authority or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED AND ADOPTED, THIS 2ND DAY OF MAY, 2016.

ATTEST:

Brittany Long, PWA Trust Secretary

THE COWETA PUBLIC WORKS AUTHORITY SEAL

Robert Morton, PWA Chairman

Robert Morton, CIDA Chairman

APPROVED AS TO FORM:

David L. Weatherford, Trust Attorney

Billy Embrey, CIDA Secretary

THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY SEAL

SECTION II

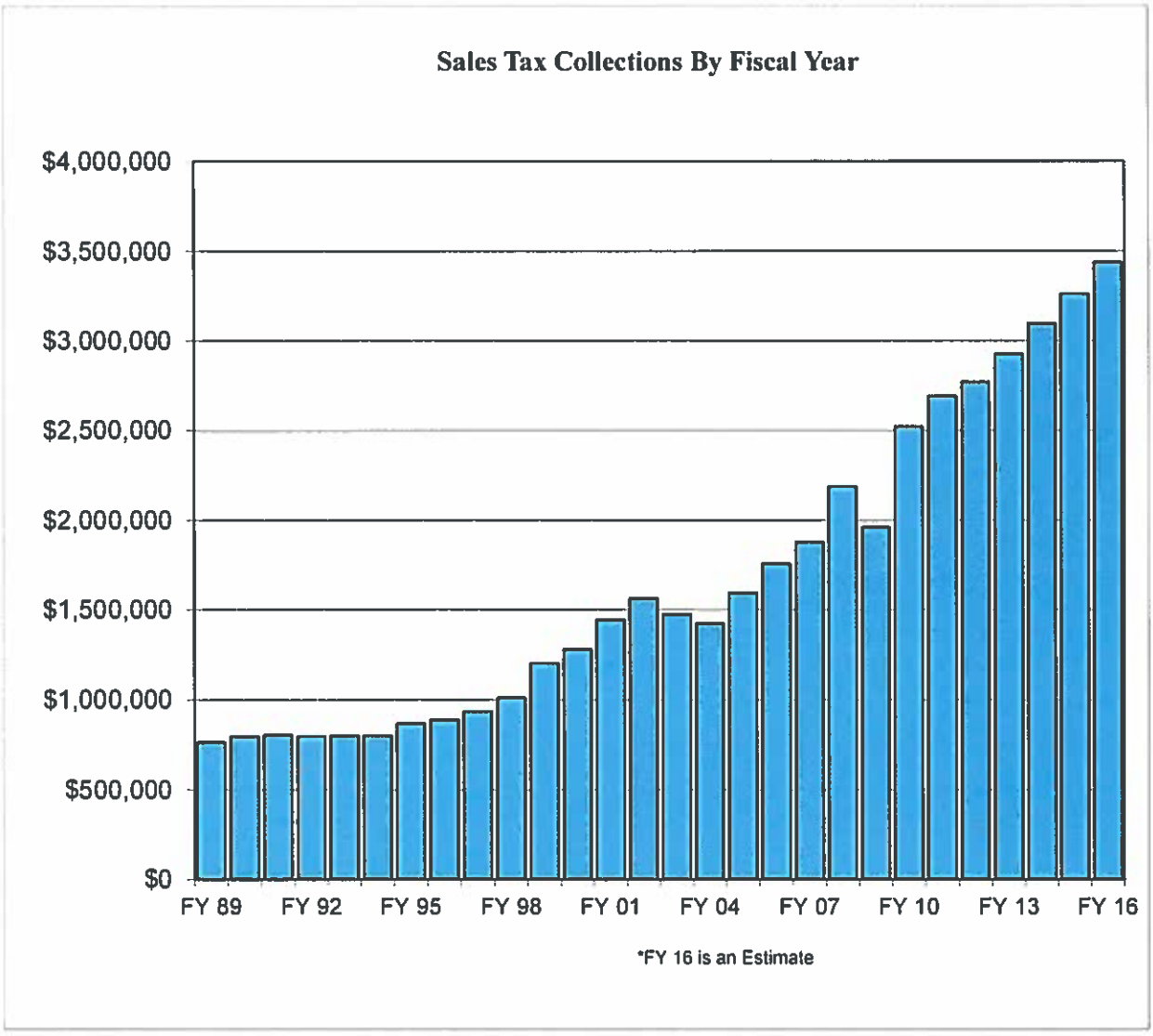
GENERAL FUND

GENERAL FUND
PROJECTED CASH FLOW

Estimated Cash-On-Hand as of July 1, 2016	$1,447,675
Budgeted Revenues for FY 2016-2017	$8,007,314
Budgeted Expenditures for FY 2016-2017	$9,451,094
Estimated Cash-On-Hand as of June 30, 2017	$3,895

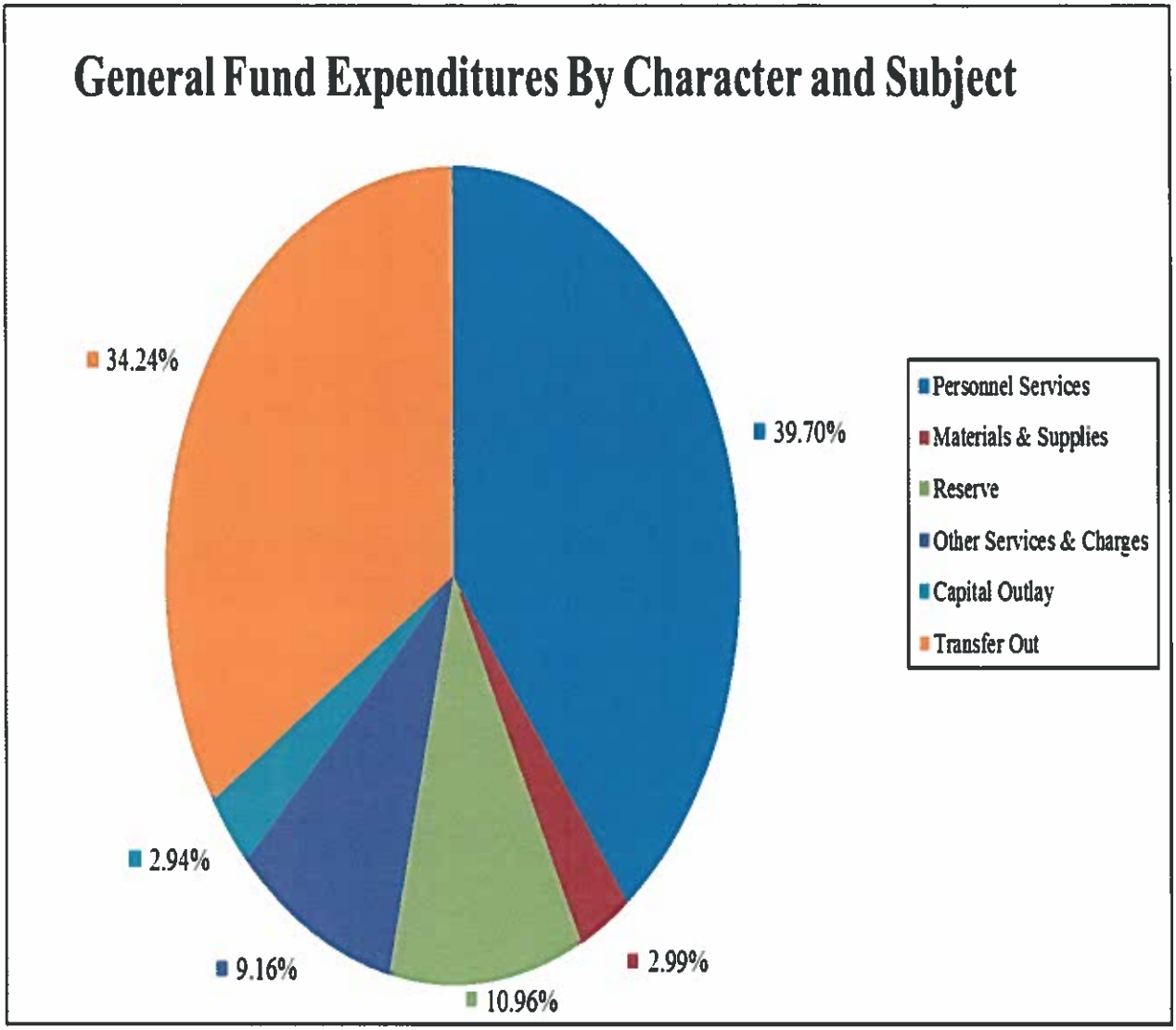
GENERAL FUND
SUMMARY OF REVENUES AND RESOURCES

ACCOUNT NUMBER	SOURCE	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	BUDGETED FY 2016-2017
	TAXES			
04.03.01	Sales Tax	$3,261,456	$3,098,331	$3,236,512
04.03.02	Utility Franchise Tax	$275,023	$266,803	$268,328
04.03.03	Alcoholic Beverage Tax	$90,174	$85,554	$89,165
04.03.04	Cigarette Tax	$38,014	$37,845	$39,527
04.03.06	Use Tax	$104,019	$79,251	$89,858
04.03..07	Hotel/Motel Tax	$0	$0	$12,571
04.03.20	Grants	$119,484	$46,858	$48,115
	Sub Total	$3,888,170	$3,614,642	$3,784,076
	LICENSE & PERMITS			
04.32.08	Building Permits	$75,286	$35,458	$51,054
04.32.05	Licenses	$14,945	$11,992	$11,355
04.32.09	Parks and Recreation Fee	$5,583	$3,304	$3,804
	Sub Total	$95,814	$50,754	$66,213
	CHARGES & CURRENT SERVICES			
04.03.29	Animal Shelter Fees	$2,235	$2,514	$2,359
04.03.25	Fire Runs	$4,337	$5,929	$2,787
04.03.32	Copy Machine	$1,515	$1,621	$1,140
04.03.33	Police Reserves	$0	$0	$0
04.03.34	Drug Forfeitures	$0	$0	$0
04.03.42	Public Nuisance Billing	$6,492	$8,517	$7,546
04.03.37	Special Assessment Letters	$2,820	$2,745	$2,866
04.03.26	Planning Commission/BOA	$1,507	$982	$1,159
	Sub Total	$18,906	$22,308	$17,857
	FINES			
04.03.90	Traffic Fines	$202,732	$248,309	$174,154
	Sub Total	$202,732	$248,309	$174,154
	OPERATING TRANSFERS			
04.03.10	Transfer In: Ambulance	$25,000	$10,000	$10,000
04.03.16	Transfer In: PWA	$0	$0	$0
04.03.17	Transfer In: Cemetery	$75,000	$75,000	$54,300
04.03.21	Transfer In: E911	$30,000	$50,000	$50,000
04.03.14	Transfer In: Capital Improvement	$325,000	$320,000	$580,000
04.03.22	Transfer In: Rural Fire Fund	$150,000	$100,000	$100,000
04.03.05	Transfer In: General Fund Sales Tax	$2,633,221	$3,098,331	$3,136,512
	Sub Total	$3,238,221	$3,653,331	$3,930,812
	MISCELLANEOUS			
04.03.44	FEMA Reimbursement	$0	$0	$0
04.03.85	Earned Interest	$5,332	$4,650	$4,474
04.03.80	Miscellaneous Revenue	$28,582	$26,563	$19,820
04.03.48	Insurance Reimbursement	$0	$0	$0
04.03.39	Property/Liability Insurance Claim	$0	$0	$0
04.03.52	CMR Collections	$222	$585	$142
04.03.53	UBCC Permit Fee	$1,332	$1,215	$1,104
04.03.54	AMS Collection Fee	$11,055	$1,083	$8,662
	Sub Total	$46,523	$34,096	$34,202
	Total Revenues	$7,490,366	$7,623,440	$8,007,314


Sales Tax Collections By Fiscal Year
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
FY 89
FY 92
FY 95
FY 98
FY 01
FY 04
FY 07
FY 10
FY 13
FY 16
*FY 16 is an Estimate

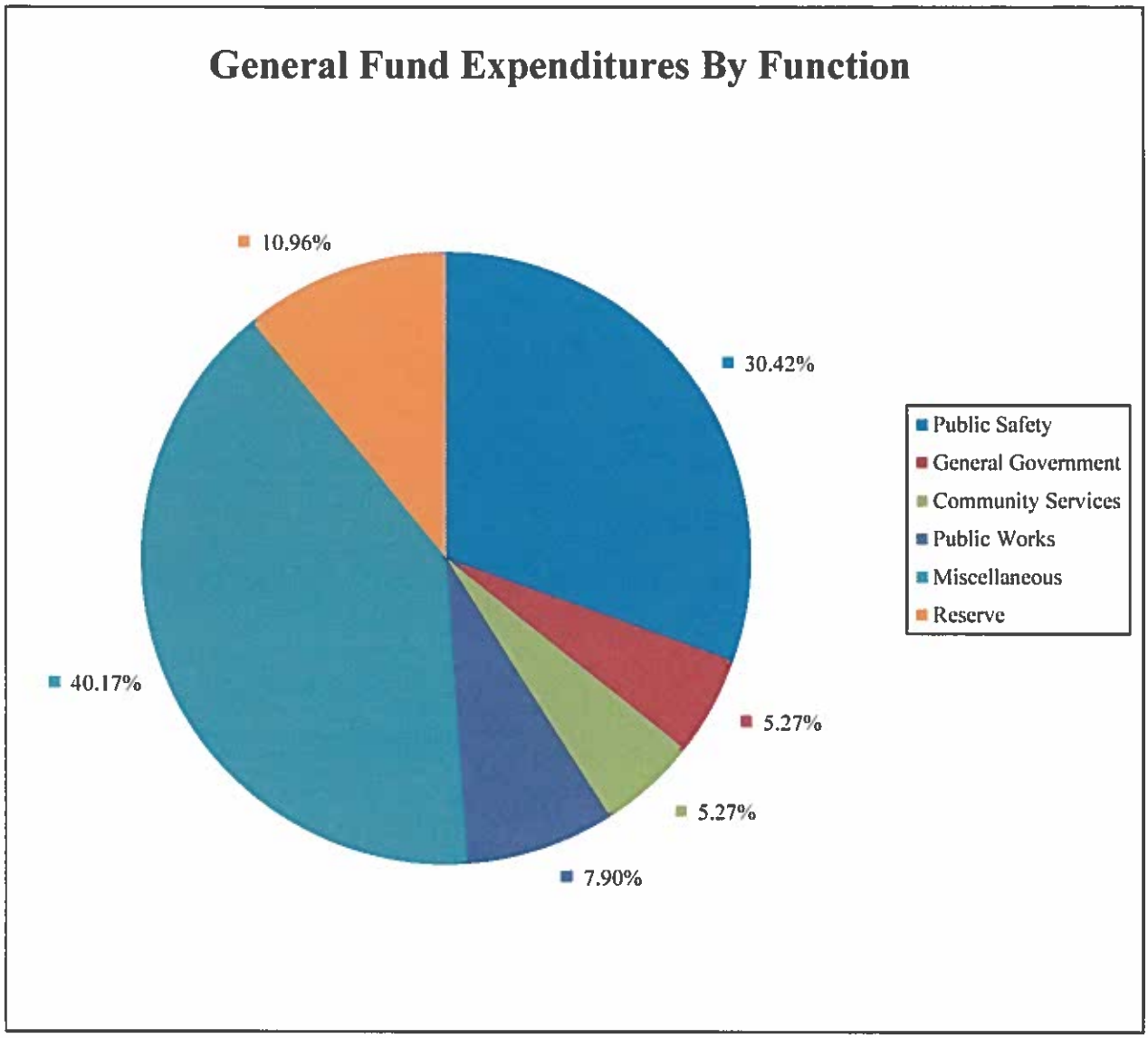
GENERAL FUND
SUMMARY OF EXPENDITURES
BY CHARACTER AND SUBJECT CLASSIFICATION

SUBJECT CLASSIFICATION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	BUDGETED FY 2016-2017
Personnel Services	$3,050,256	$3,661,602	$3,752,425
Materials and Supplies	$186,785	$204,162	$282,432
Other Services and Charges	$662,042	$815,318	$865,962
Capital Outlay	$386,876	$270,494	$278,000
Non-Operating Expenses	$0	$0	$0
Sub Total	$4,285,959	$4,951,576	$5,178,819
Transfer Out: PWA Sales Tax	$0	$2,943,103	$3,236,512
Reserve	$0	$991,315	$1,035,763
Sub Total	$0	$3,934,418	$4,272,275
Total Expenses	$4,285,959	$8,885,994	$9,451,094


General Fund Expenditures By Character and Subject
34.24%
39.70%
2.94%
9.16%
2.99%
10.96%
Personnel Services
Materials & Supplies
Reserve
Other Services & Charges
Capital Outlay
Transfer Out

GENERAL FUND
SUMMARY OF EXPENDITURES
BY FUNCTION, DEPARTMENT AND ACTIVITY

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
General Government:			
City Council	$18,937	$32,400	$21,200
City Manager	$225,559	$311,128	$321,644
Finance	$117,550	$136,165	$148,452
City Attorney	$4,200	$7,000	$7,000
Public Safety:			
Municipal Court	$141,630	$177,612	$175,413
Police	$1,344,827	$1,431,036	$1,496,612
Animal Control	$70,736	$89,353	$94,186
Fire	$759,252	$1,083,958	$1,104,012
Civil Defense	$828	$4,001	$5,101
Public Works:			
Engineering	$73,133	$106,011	$105,958
Building Inspection	$84,708	$91,923	$94,965
Cemetery	$55,741	$81,378	$87,087
Parks and Recreation	$96,950	$93,580	$98,987
Streets	$498,936	$336,990	$359,444
Fleet Maintenance	$0	$0	$0
Community Services:			
Community Development	$195,157	$216,275	$224,255
Library	$202,707	$247,628	$262,881
Health	$0	$0	$0
Arts and Humanities	$10,756	$5,500	$11,277
Miscellaneous:			
Non-Departmental	$3,652,455	$3,597,969	$3,796,857
Reserve	$0	$991,315	$1,035,763
Total	$7,554,062	$9,041,222	$9,451,094


General Fund Expenditures By Function
10.96%
30.42%
40.17%
5.27%
5.27%
7.90%
Public Safety
General Government
Community Services
Public Works
Miscellaneous
Reserve

CITY COUNCIL
ACCOUNT 001

DESCRIPTION

The City of Coweta is incorporated under the statutory Council-Manager form of government. All policy making decisions are vested in the City Council. The City Council appoints the City Manager, Municipal Judge, Prosecutor and the Treasurer. The City Councilmembers are selected by the qualified voters from wards and the City at-large.

GOALS AND OBJECTIVES:

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.001	Salaries	$16,200	$16,200	$16,200
01-5106.001	FICA Tax	$1,004	$3,000	$3,000
01-5107.001	Medicare Tax	$235	$300	$300
01-5108.001	Employee Insurance	$0	$12,000	$0
01-5110.001	Unemployment Compensation	$0	$200	$200
Sub Total		$17,439	$31,700	$19,700
01-5200.001	Materials and Supplies	$216	$200	$500
01-5300.001	Other Services and Charges	$1,282	$500	$1,000
Total		$18,937	$32,400	$21,200

CITY MANAGER
ACCOUNT 002

DESCRIPTION

The City Manager is the Chief Executive Officer and head of the administrative branch of the City government and is responsible to the City Council for directing the overall affairs of the City.

GOALS AND OBJECTIVES:

To provide professional direction and leadership to all departments of the City government in the execution of policies established by the City Council; to recommend policy to the City Council when appropriate; to develop short and long-range goals for all City operations; and to continually monitor the fiscal system of the City.

1. Focus on efficiency of administrative operations while maintaining appropriate services to the public.
2. Coordinate efforts on the public-private partnership in the Coweta Crossing development.
3. Continue progress in the area of economic development.
4. Provide professional policy recommendations to the City Council as requested.
5. Continue oversight of ongoing capital improvement projects.
6. Seek out additional grant funding opportunities in order to improve the financial health of the City.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.002	Salaries	$151,067	$199,182	$205,157
01-5102.002	Contract Labor	$0	$5,000	$7,500
01-5106.002	FICA Tax	$5,893	$10,763	$11,085
01-5107.002	Medicare Tax	$2,221	$2,833	$2,917
01-5108.002	Employee Insurance	$9,255	$19,760	$19,760
01-5109.002	Workers' Compensation	$13,219	$13,615	$14,023
01-5110.002	Unemployment Compensation	$390	$928	$928
01-5111.002	Retirement	$17,742	$27,915	$28,752
01-5113.002	Drug Testing	$0	$150	$150
01-5112.002	Vehicle Allowance	$4,800	$6,000	$6,000
Sub Total		$204,587	$286,146	$296,272
01-5200.002	Materials and Supplies	$5,806	$8,421	$8,421
01-5300.002	Other Services and Charges	$14,441	$14,811	$14,951
01-5400.002	Capital Outlay	$725	$1,750	$2,000
Total		$225,559	$311,128	$321,644

PERSONNEL SERVICES

Job Title
City Manager
Management Assistant
Administrative Assistant
Human Resources Director

FINANCE
ACCOUNT 003

DESCRIPTION

The Finance Department includes the Assistant City Manager, City Treasurer, City Clerk as well as the Secretary to the City Council. In addition, the Finance Department supervises accounts payable, payroll, cash collections, customer service and filing and storage of all City records.

GOALS AND OBJECTIVES

To serve the citizens of Coweta by supporting all City Departments in performance of their fiscal responsibilities, to provide centralized public finance services in accordance with established financial policies, comply with record retention policies and the Open Records Act.

1. Provide timely financial information to management and departments related to revenues, expenditures, assets and liabilities.
2. Invest funds in a proper manner which will provide for a return on investments while maintaining capital and liquidity levels necessary to meet operational needs.
3. Review fiscal procedures in the Finance Department which includes monitoring Red Flag procedures.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.003	Salaries	$80,455	$89,300	$99,818
01-5106.003	FICA Tax	$4,891	$5,212	$6,067
01-5107.003	Medicare Tax	$1,144	$6,249	$3,121
01-5108.003	Employee Insurance	$7,044	$7,741	$7,741
01-5109.003	Workers' Compensation	$2,999	$3,070	$3,070
01-5110.003	Unemployment Compensation	$557	$451	$631
01-5111.003	Retirement	$3,731	$4,383	$4,502
01-5113.003	Drug Testing	$18	$150	$150
Sub Total		$100,839	$116,556	$125,100
01-5200.003	Materials and Supplies	$9,719	$10,609	$10,777
01-5300.003	Other Services and Charges	$6,992	$6,750	$10,325
01-5400.003	Capital Outlay	$0	$2,250	$2,250
Total		$117,550	$136,165	$148,452

PERSONNEL SERVICES

Job Title
Treasurer
City Clerk
Payroll/Accounts Payable Clerk

CITY ATTORNEY
ACCOUNT 005

DESCRIPTION

The City Attorney is the legal advisor to the City Council and all City Departments. The City Attorney is responsible for preparation of ordinances, resolutions, contracts and all other legal instruments.

GOALS AND OBJECTIVES

To provide legal advise to the City Council, City Manager and City departments when appropriate.

1. Continued annual training of Councilmembers and staff as it relates to legal matters.
2. Review and recommend changes in the Coweta Code of Ordinances where appropriate.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5102.005	Contract Labor	$4,200	$7,000	$7,000
01-5106.005	FICA Tax		$0	$0
01-5107.005	Medicare Tax		$0	$0
Sub Total		$4,200	$7,000	$7,000
Total		$4,200	$7,000	$7,000

PERSONNEL SERVICES

Job Title

City Attorney

MUNICIPAL COURT
ACCOUNT 006

DESCRIPTION

Municipal Court is responsible for hearing violations of City ordinances and State laws under it's jurisdiction, and to process and issue warrants.

GOALS AND OBJECTIVES

To maintain records of all criminal and traffic violations filed in Municipal Court within established policies.

1. Assist the Municipal Judge, Municipal Prosecutor and Police Department in the performance of their responsibilities.
2. To process court documents in a timely manner as required by City policies and State law.
3. Work with the collection agency in order to continue the recovery of outstanding warrants.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.006	Salaries	$92,272	$110,272	$110,272
01-5102.006	Contract Labor	$7,800	$16,500	$16,500
01-5106.006	FICA Tax	$4,162	$6,450	$3,016
01-5107.006	Medicare Tax	$1,295	$1,599	$1,599
01-5108.006	Employee Insurance	$11,832	$7,985	$8,499
01-5109.006	Workers' Compensation	$3,212	$3,921	$3,921
01-5110.006	Unemployment Compensation	$318	$450	$450
01-5111.006	Retirement	$5,659	$8,201	$8,201
01-5113.006	Drug Testing	$0	$150	$150
Sub Total		$126,550	$155,528	$152,608
01-5200.006	Materials and Supplies	$1,632	$1,500	$2,921
01-5300.006	Other Services and Charges	$13,448	$19,584	$18,884
01-5400.006	Capital Outlay	$0	$1,000	$1,000
Total		$141,630	$177,612	$175,413

PERSONNEL SERVICES

Job Title
Municipal Judge
Alternate Municipal Judge
Municipal Prosecutor
Municipal Court Clerk
Assistant Court Clerk
Warrant Officer

POLICE
ACCOUNT 007

DESCRIPTION

The Police Department is responsible for protecting life and property through the enforcement of laws and ordinances. Crime prevention patrol, traffic enforcement, and criminal investigation activities are performed by the Department.

GOALS AND OBJECTIVES

To maintain law and order, to protect life and property, to uphold the rights of all persons, and to respond promptly to all requests for police service within the community.

1. Implement additional programs, focusing on the reduction of crimes within the City.
2. Maintain our presence within the Coweta Public Schools through the School Resource Officer program.
3. Continue to work on drug enforcement operations in the community by working with other law agencies, as well as, other appropriate organizations.
4. Continue to monitor Homeland Security issues.
5. Provide continuing training programs for officers and civilian personnel.
6. Maintain operations of the Enhanced 911 System and mapping program.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.007	Salaries	$784,636	$866,511	$892,506
01-5103.007	Overtime	$17,282	$16,000	$14,251
01-5105.007	Holiday Pay	$32,394	$36,884	$39,918
01-5106.007	FICA Tax	$12,650	$16,025	$16,025
01-5107.007	Medicare Tax	$11,691	$12,751	$12,987
01-5108.007	Employee Insurance	$129,538	$109,475	$109,475
01-5109.007	Workers' Compensation	$40,556	$41,772	$55,897
01-5110.007	Unemployment Compensation	$4,124	$5,014	$5,014
01-5111.007	Retirement	$87,012	$96,306	$103,631
01-5113.007	Drug Testing	$270	$1,250	$1,250
Sub Total		$1,120,153	$1,201,988	$1,250,954
01-5200.007	Materials and Supplies	$60,103	$59,929	$88,153
01-5300.007	Other Services and Charges	$61,276	$84,119	$72,505
01-5313.007	Police Reserves	$0	$0	$0
01-5336.007	Drug Forfeitures	$0	$0	$0
01-5400.007	Capital Outlay	$103,295	$85,000	$85,000
Total		$1,344,827	$1,431,036	$1,496,612

PERSONNEL SERVICES

Job Title
Police Chief
Assistant Police Chief
Sergeant
Corporal
Police Officer
Communications
Records Clerk

ANIMAL CONTROL
ACCOUNT 008

DESCRIPTION

Animal Control is responsible for providing for the control of animals, enforcement of the City's animal control ordinances and for operating the Animal Control Facility.

GOALS AND OBJECTIVES

To maintain a controlled animal population, to protect life and property from dangerous animals and to respond promptly to all requests for animal control services within the community.

1. Provide information related to animal control issues so citizens will be more aware of our animal control program within the City of Coweta.
2. Recommend updates to City ordinances to comply with State laws dealing with vicious animals.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.008	Salaries	$46,330	$52,473	$56,118
01-5103.008	Overtime	$0	$0	$0
01-5106.008	FICA Tax	$2,865	$2,971	$3,354
01-5107.008	Medicare Tax	$670	$799	$813
01-5108.008	Employee Insurance	$3,795	$5,976	$5,976
01-5109.008	Workers' Compensation	$1,098	$1,271	$2,016
01-5110.008	Unemployment Compensation	$305	$396	$369
01-5111.008	Retirement	$1,610	$2,458	$2,531
01-5113.008	Drug Testing	$0	$150	$150
Sub Total		$56,673	$66,494	$71,327
01-5200.008	Materials and Supplies	$5,024	$6,258	$6,258
01-5300.008	Other Services and Charges	$5,218	$9,101	$9,101
01-5400.008	Capital Outlay	$3,821	$7,500	$7,500
Total		$70,736	$89,353	$94,186

PERSONNEL SERVICES

Job Title
Animal Control Officer
Part-Time Animal Control Officer

FIRE
ACCOUNT 009

DESCRIPTION

The Coweta Fire Department reduces loss of life and property by providing fire prevention, fire suppression and emergency medical services. Fire safety inspections, fire safety instructions, firefighting and fire cause/origin determination are the Department's responsibilities, along with the saving of lives and property of victims of flood, storms, hazardous materials exposure and other life-threatening incidents.

GOALS AND OBJECTIVES

To protect the lives and property of the citizens of Coweta; to promote citizen awareness of life saving techniques; to provide quality medical services and transportation; to improve the City's ISO rating, thus reducing fire insurance premiums for the community.

1. Train personnel to ensure personal safety and expertise in firefighting, emergency medical services and proper rescue techniques.
2. Comply with all State and Federal regulations governing the fire service.
3. Conduct regular inspections of schools, day care centers and other commercial establishments.
4. Continue testing of the City's water supply that is utilized for firefighting purposes.
5. Continue citizen education of fire hazards and other life safety matters as requested
6. Ensure that manpower, equipment and facilities are adequate to keep pace with the growth of the City.
7. Maintain the practice of placing smoke detectors within appropriate residences within the City of Coweta.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.009	Salaries	$458,755	$601,901	$619,958
01-5103.009	Overtime	$21,539	$55,532	$43,146
01-5105.009	Holiday pay	$29,181	$51,128	$48,701
01-5106.009	FICA Tax	$264	$455	$552
01-5107.009	Medicare Tax	$7,155	$9,852	$9,852
01-5108.009	Employee Insurance	$75,243	$85,254	$85,254
01-5109.009	Workers' Compensation	$29,874	$34,770	$36,050
01-5110.009	Unemployment Compensation	$1,657	$2,350	$2,350
01-5111.009	Retirement	$68,279	$90,146	$92,047
01-5113.009	Drug Testing	$126	$500	$500
Sub Total		$692,073	$931,888	$938,410
01-5200.009	Materials and Supplies	$21,047	$23,574	$44,582
01-5300.009	Other Services and Charges	$46,132	$68,252	$61,020
01-5400.009	Capital Outlay	$0	$60,244	$60,000
Total		$759,252	$1,083,958	$1,104,012

PERSONNEL SERVICES

Job Title
Fire Chief
Deputy Fire Chief
Captain
Driver
Firefighter
Part-Time Firefighter

CIVIL DEFENSE
ACCOUNT 010

DESCRIPTION

Civil Defense plans for community safety and survival from man-made and natural disasters by providing the following: safety and survival planning; liaison with and assistance from Federal and State government; public survival information and training of citizen volunteer groups.

GOALS AND OBJECTIVES:

To protect the lives and property of the citizens from man-made or natural disasters or nuclear attacks.

1. Continue to respond to any disasters affecting the citizens.
2. Monitor emergency equipment and make improvements as necessary.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5200.010	Materials and Supplies	$0	$500	$2,000
01-5300.010	Other Services and Charges	$828	$2,751	$2,351
01-5400.010	Capital Outlay	$0	$750	$750
Total		$828	$4,001	$5,101

PERSONNEL SERVICES

Job Title

Emergency Management Director

ENGINEERING
ACCOUNT 011

DESCRIPTION

Engineering is in charge of the design, construction and inspection of authorized municipal projects.

GOALS AND OBJECTIVES

To provide sound design, construction and inspections of all municipal projects.

1. Continue to develop municipal projects within budget.
2. Review municipal facilities and recommend improvements where appropriate.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.011	Salaries	$59,461	$66,759	$68,761
01-5102.011	Contract Labor	$0	$10,000	$10,000
01-5106.011	FICA Tax	$3,662	$3,930	$3,999
01-5107.011	Medicare Tax	$856	$917	$1,023
01-5108.011	Employee Insurance	$3,796	$3,254	$3,254
01-5109.011	Workers' Compensation	$275	$318	$323
01-5110.011	Unemployment Compensation	$196	$229	$258
01-5111.011	Retirement	$2,773	$3,054	$3,290
01-5113.011	Drug Testing	$0	$50	$50
01-5112.011	Vehicle Allowance	$0	$0	$0
Sub Total		$71,019	$88,511	$90,958
01-5200.011	Materials and Supplies	$1,368	$5,000	$5,000
01-5300.011	Other Services and Charges	$746	$10,000	$7,500
01-5400.011	Capital Outlay	$0	$2,500	$2,500
Total		$73,133	$106,011	$105,958

PERSONNEL SERVICES

Job Title

City Engineer

BUILDING INSPECTION
ACCOUNT 012

DESCRIPTION

Building Inspection makes inspections of new and remodeled buildings, plumbing, electrical, mechanical and other applicable inspections.

GOALS AND OBJECTIVES

To provide for the safe and sound construction, repair and/or renovation of all private and public buildings through the enforcement of the duly adopted construction codes.

1. Continue education training in order to meet ISO requirements for building officials.
2. Update ordinances pertaining to contractor licenses and materials used in building codes and send information of changes to affected contractors.
3. Educate the public on ordinances and permitting procedures as it relates to current operations.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.012	Salaries	$63,387	$67,949	$70,129
01-5106.012	FICA Tax	$3,775	$4,037	$4,189
01-5107.012	Medicare Tax	$883	$943	$1,104
01-5108.012	Employee Insurance	$10,037	$6,856	$6,856
01-5109.012	Workers' Compensation	$970	$1,123	$1,333
01-5110.012	Unemployment Compensation	$197	$278	$299
01-5111.012	Retirement	$2,912	$3,187	$3,505
01-5113.012	Drug Testing	$0	$50	$50
Sub Total		$82,161	$84,423	$87,465
01-5200.012	Materials and Supplies	$1,148	$3,000	$3,000
01-5300.012	Other Services and Charges	$1,399	$4,500	$4,500
01-5400.012	Capital Outlay	$0	$0	$0
Total		$84,708	$91,923	$94,965

PERSONNEL SERVICES

Job Title
Building Inspector

CEMETERY
ACCOUNT 013

DESCRIPTION

Cemetery is responsible for the maintenance of the cemetery including the opening and closing of grave sites.

GOALS AND OBJECTIVES

To provide a maintenance program that will provide a neat and well-kept cemetery.

1. Continue to monitor the current operations of the Vernon Cemetery.
2. Educate the public on rules and regulations associated with placement of items in the cemetery.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.013	Salaries	$31,537	$46,201	$47,587
01-5103.013	Overtime	$0	$0	$0
01-5106.013	FICA Tax	$1,942	$2,199	$2,691
01-5107.013	Medicare Tax	$454	$609	$626
01-5108.013	Employee Insurance	$3,795	$5,400	$5,400
01-5109.013	Workers' Compensation	$2,005	$2,322	$3,106
01-5110.013	Unemployment Compensation	$239	$430	$435
01-5111.013	Retirement	$1,345	$1,585	$1,708
01-5113.013	Drug Testing	$36	$50	$50
Sub Total		$41,353	$58,796	$61,603
01-5200.013	Materials and Supplies	$9,613	$11,541	$11,541
01-5300.013	Other Services and Charges	$4,595	$8,541	$8,943
01-5400.013	Capital Outlay	$180	$2,500	$5,000
Total		$55,741	$81,378	$87,087

PERSONNEL SERVICES

Job Title

Cemetery Sexton

Part-Time Cemetery Maintenance

PARKS AND RECREATION
ACCOUNT 014

DESCRIPTION

Parks and Recreation is responsible for the maintenance and operation of the City's parks and recreation system.

GOALS AND OBJECTIVES

To maintain a sound parks system for the general public.

1. Continue development of a park system as funding permits.
2. Maintain park property, restrooms, basketball courts and other park related equipment.
3. Assist in the continued development of the Coweta Sports Complex.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.014	Salaries	$25,691	$31,772	$32,407
01-5102.014	Contract Labor	$0	$0	$0
01-5106.014	FICA Tax	$1,521	$1,750	$1,903
01-5107.014	Medicare Tax	$356	$401	$472
01-5108.014	Employee Insurance	$6,760	$5,400	$5,400
01-5110.014	Unemployment Compensation	$228	$247	$286
01-5111.014	Retirement	$1,234	$1,371	$1,698
01-5113.014	Drug Testing	$0	$50	$50
Sub Total		$35,790	$40,991	$42,216
01-5200.014	Materials and Supplies	$7,610	$12,589	$12,589
01-5300.014	Other Services and Charges	$36,063	$15,000	$19,182
01-5400.014	Capital Outlay	$17,487	$25,000	$25,000
Total		$96,950	$93,580	$98,987

PERSONNEL SERVICES

Job Title

Parks and Recreation Maintenance

STREETS
ACCOUNT 015

DESCRIPTION

Streets is responsible for the maintenance and repair of streets, alleys, traffic signals and municipal grounds within the corporate limits of Coweta.

GOALS AND OBJECTIVES

To maintain streets, alleys, storm drainage facilities and traffic control devices in a safe and sound condition.

1. Continue patching potholes throughout the entire City and continue other maintenance projects as required.
2. Continue to replace street signage throughout the City limits.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.015	Salaries	$127,139	$160,352	$165,162
01-5103.015	Overtime	$212	$0	$0
01-5104.015	On Call	$0	$0	$0
01-5106.015	FICA Tax	$7,713	$9,855	$10,550
01-5107.015	Medicare Tax	$1,804	$2,281	$2,593
01-5108.015	Employee Insurance	$20,228	$18,295	$18,295
01-5109.015	Workers' Compensation	$6,197	$7,179	$7,258
01-5110.015	Unemployment Compensation	$1,042	$2,044	$2,044
01-5111.015	Retirement	$4,271	$7,484	$7,688
01-5113.015	Drug Testing	$72	$250	$250
Sub Total		$168,678	$207,740	$213,840
01-5200.015	Materials and Supplies	$41,737	$45,000	$59,271
01-5300.015	Other Services and Charges	$47,165	$44,250	$46,333
01-5400.015	Capital Outlay	$241,356	$40,000	$40,000
Total		$498,936	$336,990	$359,444

PERSONNEL SERVICES

Job Title
Maintenance Worker
Part-Time Temporary Maintenance Worker

FLEET MAINTENANCE
ACCOUNT 016

DESCRIPTION

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.016	Salaries	$0	$0	$0
01-5106.016	FICA Tax	$0	$0	$0
01-5107.016	Medicare Tax	$0	$0	$0
01-5108.016	Employee Insurance	$0	$0	$0
01-5109.016	Workers' Compensation	$0	$0	$0
01-5110.016	Unemployment Compensation	$0	$0	$0
01-5111.016	Retirement	$0	$0	$0
01-5113.016	Drug Testing	$0	$0	$0
Sub Total		$0	$0	$0
01-5200.016	Materials and Supplies	$0	$0	$0
01-5300.016	Other Services and Charges	$0	$0	$0
01-5400.016	Capital Outlay	$0	$0	$0
Total		$0	$0	$0

PERSONNEL SERVICES

Job Title

COMMUNITY DEVELOPMENT
ACCOUNT 017

DESCRIPTION

Community Development is responsible for subdivision and zoning regulation enforcement.

GOALS AND OBJECTIVES

Continue quality review and administration of ongoing development proposals. Staff the Planning Commission and the Board of Adjustment.

1. Maintain compliance with stormwater regulations as mandated by regulatory agencies.
2. Monitor improvements on capital projects.
3. Continue reviewing and updating the Coweta Zoning Code as needed.
4. Assist with current economic development activities within the City of Coweta.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.017	Salaries	$139,577	$155,306	$159,968
01-5106.017	FICA Tax	$8,443	$9,053	$9,324
01-5107.017	Medicare Tax	$1,975	$2,216	$2,282
01-5108.017	Employee Insurance	$17,267	$17,560	$17,560
01-5109.017	Workers' Compensation	$7,436	$7,436	$7,910
01-5110.017	Unemployment Compensation	$580	$662	$699
01-5111.017	Retirement	$6,576	$7,304	$7,855
01-5113.017	Drug Testing	$0	$75	$75
Sub Total		$181,854	$199,612	$205,673
01-5200.017	Materials and Supplies	$3,474	$5,000	$6,919
01-5300.017	Other Services and Charges	$4,736	$9,663	$9,663
01-5400.017	Capital Outlay	$5,093	$2,000	$2,000
Total		$195,157	$216,275	$224,255

PERSONNEL SERVICES

Job Title
Community Development Director
Planner
Code Compliance Officer

LIBRARY
ACCOUNT 018

DESCRIPTION

The Library is responsible for reading materials, information services and cultural enrichment to the citizens through books, periodicals and on-line services.

GOALS AND OBJECTIVES

To improve public relations, to make the Library more usable and to improve the financial position of the Library.

1. Provide current, high demand, interesting materials in a variety of formats for persons of all ages.
2. Assist students of all ages in meeting educational objectives established during their formal studies.
3. Encourage children to develop an interest in reading and learning through services for children and for parents and children together.
4. Provide programming and services for all ages.
5. Assist the City Council and the City Manager in planning for future library improvements.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5101.018	Salaries	$109,597	$141,977	$146,236
01-5106.018	FICA Tax	$6,625	$7,749	$7,973
01-5107.018	Medicare Tax	$1,549	$2,005	$2,065
01-5108.018	Employee Insurance	$17,278	$16,555	$16,555
01-5109.018	Workers' Compensation	$7,435	$8,616	$8,930
01-5110.018	Unemployment Compensation	$796	$1,545	$1,545
01-5111.018	Retirement	$3,553	$5,682	$5,895
01-5113.018	Drug Testing	$54	$100	$100
Sub Total		$146,887	$184,229	$189,299
01-5200.018	Materials and Supplies	$9,845	$10,541	$12,000
01-5300.018	Other Services and Charges	$31,056	$37,858	$41,582
01-5400.018	Capital Outlay	$14,919	$15,000	$20,000
Total		$202,707	$247,628	$262,881

PERSONNEL SERVICES

Job Title
Library Director
Assistant Library Director
Part-Time Library Assistant

HEALTH
ACCOUNT 019

DESCRIPTION

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5102.019	Contract Labor	$0	$0	$0
Total		$0	$0	$0

PERSONNEL SERVICES

Job Title
Health Inspector

ARTS AND HUMANITIES
ACCOUNT 022

DESCRIPTION

Arts and Humanities is responsible for providing the general public with a sense of awareness related to the art of literature, paintings, music, sculpture, film, architecture and philosophy.

GOALS AND OBJECTIVES

To provide the public with a sense of awareness related to the arts and humanities.

1. Maintain operations of the Mission Bell Museum.
2. Develop arts and humanities information as it relates to the City of Coweta.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5200.022	Materials and Supplies	$8,443	$500	$8,500
01-5300.022	Other Services and Charges	$2,313	$5,000	$2,777
Total		$10,756	$5,500	$11,277

PERSONNEL SERVICES

Job Title

NON-DEPARTMENTAL
ACCOUNT 020

DESCRIPTION

Non-Departmental is responsible for the accounting of expenditures which do not clearly fall under the jurisdiction or responsibility of a specific department.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5200.020	Materials & Supplies	$0	$0	$0
01-5300.020	Other Services and Charges	$116,265	$107,885	$141,030
01-5301.020	Advertising	$0	$6,014	$6,014
01-5302.020	Communications	$32,465	$37,527	$39,535
01-5307.020	Utilities	$68,770	$95,950	$98,141
01-5308.020	Maintenance	$0	$5,000	$5,000
01-5316.020	INCOG Dues	$4,000	$10,000	$15,000
01-5317.020	Liability Insurance	$62,331	$81,854	$89,697
01-5318.020	OML Dues	$0	$0	$0
01-5319.020	Legal Fees	$8,046	$16,000	$16,000
01-5320.020	Audit	$9,050	$10,000	$12,500
01-5321.020	Property Lease	$0	$0	$0
01-5325.020	Revaluation	$0	$2,000	$2,000
01-5326.020	Safety	$0	$1,000	$1,500
01-5327.020	Miscellaneous	$6,019	$10,000	$10,000
01-5335.020	Shop Coweta Program	$9,000	$12,500	$12,500
01-5341.020	Employee Assistance Program	$683	$1,250	$1,250
01-5357.020	Advisory Board Projects	$0	$0	$0
01-5360.202	FEMA Federal Funds	$0	$0	$0
01-5361.020	City Match/FEMA Funds	$0	$0	$0
01-5362.020	The M.e.t.	$17,723	$27,658	$30,000
01-5363.020	KIBOIS Transportation Program	$50,000	$50,000	$50,000
01-5400.020	Capital Outlay	$0	$25,000	$25,000
01-5501.020	Transfer Out: PWA Sales Tax	$3,268,103	$3,098,331	$3,236,512
01.5503.020	Transfer Out: CIDA Prinivi	$0	$0	$5,178
Total		$3,652,455	$3,597,969	$3,796,857

RESERVE
ACCOUNT 021

DESCRIPTION

Reserve is a budget appropriation to be used in case of unforeseen items of expenditures. The Reserve appropriation is under the control of the City Manager and is used by him after approval by the City Council. Expenditures from this appropriation may only be made in cases of an established emergency.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5328.021	Other Services and Charges	$0	$991,315	$1,035,763
Total		$0	$991,315	$1,035,763

SECTION III

SINKING FUND

SINKING FUND
REVENUES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$0	$0	$8,296
Ad Valorem Tax	$0	$0	$0
Transfer in: PWA	$0	$0	$0
Interest Earned	$0	$0	$0
Total	$0	$0	$8,296
EXPENDITURES:			
Fiscal Agent Fees	$0	$0	$0
G.O. Bond Principal Paid	$0	$0	$0
G.O. Bond Interest Paid	$0	$0	$0
Judgments	$0	$0	$0
Transfer in: PWA	$0	$0	$0
Total	$0	$0	$0
Ending Balance	$0	$0	$8,296

SINKING FUND
STATEMENT OF G.O. BONDED INDEBTEDNESS

PURPOSE AND DATE OF ISSUE	MATURITY DATES	INTEREST RATE	ORIGINAL ISSUE
General Obligation 1995 Series	06/01/2010	7.5% high 5.8% low	$1,575,000
$50,000 for Police and Jail $750,000 for Street Repairs $275,000 for Library Expansion $500,000 for Sports Complex			
G.O. Bond 1995 Sidewalk Series	06/01/2010	7.785% high 5.7% low	$250,000
Total Bond Indebtedness			$1,825,000

SINKING FUND
SCHEDULE OF ALL REQUIREMENTS

Fiscal Year	Principal	Interest	Total
2016-2017	$0	$0	$0
Total	$0	$0	$0

SECTION IV

PUBLIC WORKS AUTHORITY FUND

PUBLIC WORKS AUTHORITY FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$251,419	$760,505	$741,364
Current Revenue	$7,086,489	$6,895,334	$7,002,649
Sub Total	$7,337,908	$7,655,839	$7,744,013
EXPENDITURES:			
Operating Expenditures	$2,493,460	$2,846,048	$2,864,497
Debt Service	$1,689,205	$1,683,405	$1,705,014
Transfers Out	$2,633,221	$3,098,331	$3,136,512
Reserve	$0	$20,000	$20,000
Sub Total	$6,815,886	$7,647,784	$7,726,023
Ending Balance	$522,022	$8,055	$17,990

PUBLIC WORKS AUTHORITY FUND
SUMMARY OF REVENUES AND RESOURCES

SOURCE:	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
Water Revenue	$1,659,441	$1,773,822	$1,718,311
Wastewater Revenue	$819,981	$869,939	$835,225
Tap Fees	$59,689	$28,610	$35,960
Solid Waste Fees	$710,551	$740,712	$745,782
Landfill Fees	$10,011	$10,992	$10,059
Sale of Fixed Assets	$0	$0	$0
Interest Earned	$1,272	$1,057	$1,146
Miscellaneous Revenue	$78,975	$64,954	$69,654
Accu-Tec Payments	$46,917	$46,917	$0
Sewer Assessments	$0	$0	$0
Over & Short	-$5	$0	$0
Transfer In: Capital Improvement Fund	$431,554	$260,000	$350,000
Insurance Reimbursement	$0	$0	$0
Revenue Bond Refund	$0	$0	$0
Transfer In: Sinking Fund	$0	$0	$0
2009 Revenue Bond Reimbursement	$0	$0	$0
PWA Property/Casualty Payment	$0	$0	$0
Transfer In: General Fund Sales Tax	$3,268,103	$3,098,331	$3,236,512
Total	$7,086,489	$6,895,334	$7,002,649

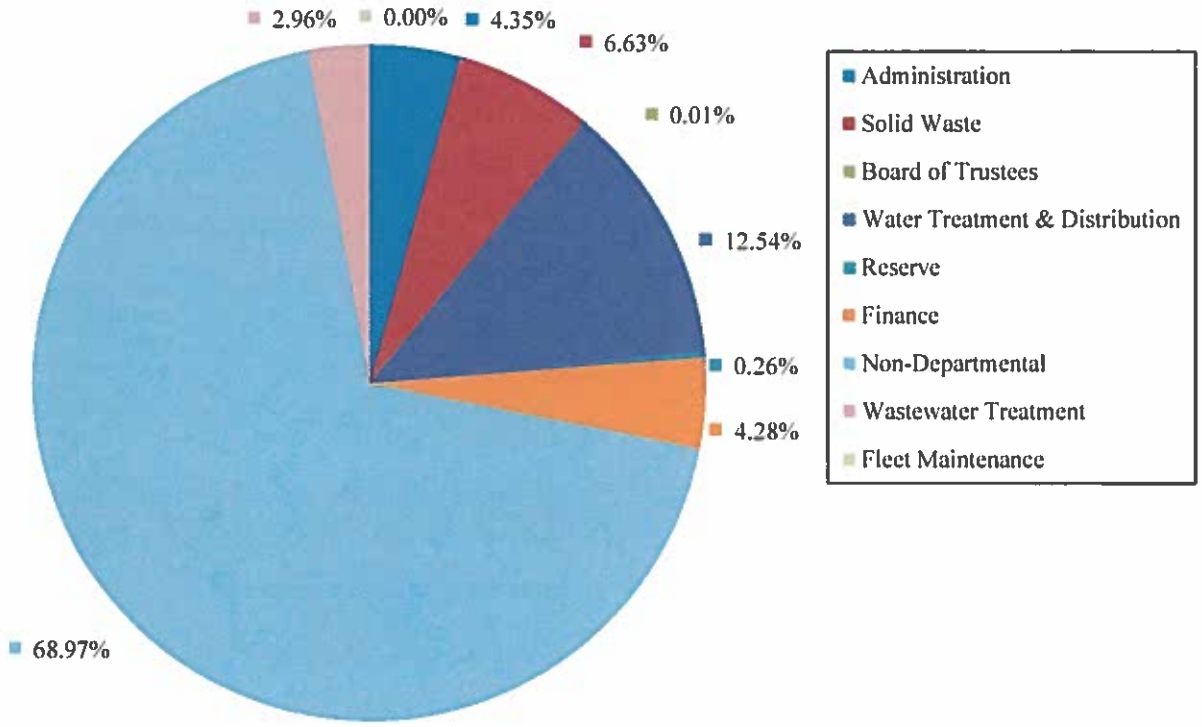
PUBLIC WORKS AUTHORITY
SUMMARY OF EXPENDITURES
BY CHARACTER AND SUBJECT CLASSIFICATION

SUBJECT CLASSIFICATION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
Personnel Services	$1,221,036	$1,458,345	$1,459,998
Materials and Supplies	$312,992	$320,933	$399,358
Other Services and Charges	$699,465	$827,245	$765,616
Capital Outlay	$259,967	$239,525	$239,525
Debt Service	$1,689,205	$1,696,170	$1,705,014
Transfers Out	$2,633,221	$3,098,331	$3,136,512
Reserve	$0	$20,000	$20,000
Total Expenditures	$6,815,886	$7,660,549	$7,726,023

PUBLIC WORKS AUTHORITY
SUMMARY OF EXPENDITURES
BY FUNCTION, DEPARTMENT AND ACTIVITY

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
Board of Trustees	$0	$1,000	$1,000
Administration	$231,939	$329,040	$335,843
Finance	$309,664	$327,142	$330,499
Water Treatment and Distribution	$920,382	$896,439	$969,127
Wastewater Treatment	$188,455	$216,565	$228,764
Solid Waste	$426,728	$512,336	$511,857
Fleet Maintenance	$0	$0	$0
Non-Departmental	$4,738,718	$5,345,262	$5,328,933
Reserve	$0	$20,000	$20,000
Total Expenditures	$6,815,886	$7,647,784	$7,726,023

PWA Summary Of Expenditures By Department And Function



BOARD OF TRUSTEES
ACCOUNT 030

DESCRIPTION

The Coweta Public Works Authority is incorporated as a Public Trust under and pursuant to the laws of the State of Oklahoma. The Board of Trustees, composed of five (5) members, are the same persons who currently act as members of the City Council for the City of Coweta.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5108.030	Employee Insurance	$0	$0	$0
04-5115.030	Memberships, Travel, Training	$0	$0	$0
Sub Total		$0	$0	$0
04-5200.030	Materials and Supplies	$0	$0	$0
04-5300.030	Other Services and Charges	$0	$1,000	$1,000
Total		$0	$1,000	$1,000

ADMINISTRATION
ACCOUNT 031

DESCRIPTION

Administration is composed of the Trust Manager, Trust Attorney, Trust Secretary and Public Works Director. Administration manages the Public Works Authority's property and affairs on a day-to-day basis.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5101.031	Salaries	$161,437	$226,031	$232,811
04-5102.031	Contract Labor	$4,200	$11,200	$10,000
04-5106.031	FICA Tax	$9,753	$11,258	$11,595
04-5107.031	Medicare Tax	$2,376	$3,356	$3,456
04-5108.031	Employee Insurance	$15,563	$19,106	$19,106
04-5109.031	Worker's Compensation	$4,957	$9,193	$9,471
04-5110.031	Unemployment Compensation	$464	$745	$767
04-5111.031	Retirement	$13,962	$16,219	$16,705
04-5112.031	Vehicle Allowance	$4,800	$6,000	$6,000
04-5113.031	Drug Testing	$18	$150	$150
Sub Total		$217,530	$303,258	$310,061
04-5200.031	Materials and Supplies	$7,967	$12,782	$12,782
04-5300.031	Others Services and Charges	$6,442	$11,000	$11,000
04-5400.031	Capital Outlay	$0	$2,000	$2,000
Total		$231,939	$329,040	$335,843

PERSONNEL SERVICES

Job Services
Trust Manager
Trust Attorney
Administrative Assistant
Public Works Director
Public Works Administrative Assistant

FINANCE
ACCOUNT 032

DESCRIPTION

Finance handles all meter billings, payments, complaints and applications associated with water, wastewater and sanitation services.

GOALS AND OBJECTIVES

To provide sound fiscal information to management.

1. Continue to improve collection procedures for unpaid utility bills.
2. Review service charges and recommend changes when applicable.
3. Continue to improve customer service and training activities.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5101.032	Salaries	$225,495	$239,840	$247,318
04-5106.032	FICA Tax	$13,656	$14,155	$16,977
04-5107.032	Medicare Tax	$3,194	$3,308	$4,201
04-5108.032	Employee Insurance	$27,711	$17,024	$17,024
04-5109.032	Worker's Compensation	$5,991	$6,170	$6,388
04-5110.032	Unemployment Compensation	$808	$1,096	$1,118
04-5111.032	Retirement	$10,149	$11,210	$1,307
04-5113.032	Drug Testing	$18	$75	$75
Sub Total		$287,022	$292,878	$294,408
04-5200.032	Materials and Supplies	$22,164	$26,776	$28,541
04-5300.032	Other Services and Charges	$478	$2,488	$2,550
04-5400.032	Capital Outlay	$0	$5,000	$5,000
Total		$309,664	$327,142	$330,499

PERSONNEL SERVICES

Job Title
Trust Treasurer
Trust Secretary
Payroll/Accounts Payable Clerk
Utility Billing Clerk
Customer Service Account Clerk

WATER TREATMENT AND DISTRIBUTION
ACCOUNT 033

DESCRIPTION

Water Treatment and Distribution is responsible for the treatment, maintenance and construction of all water lines and appurtenances in the City. Water Treatment and Distribution operates and maintains the Water Treatment Facility.

GOALS AND OBJECTIVES

To maintain daily operations of the Water Treatment Facility by producing and supplying safe potable drinking water and to provide for the repair and installation of water lines, taps and meters.

1. Recommend and monitor improvements to the distribution system.
2. Efficiently operate the new Water Treatment Facility as well as the storage and distribution system.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5101.033	Salaries	$297,752	$343,322	$330,006
04-5103.033	Overtime	$0	$0	$0
04-5104.033	On Call	$0	$3,958	$3,958
04-5105.033	Holiday Pay	$3,472	$4,652	$4,652
04-5106.033	FICA Tax	$18,160	$23,804	$25,852
04-5107.033	Medicare Tax	$4,247	$4,631	$4,911
04-5108.033	Employee Insurance	$51,475	$70,718	$70,718
04-5109.033	Worker's Compensation	$21,456	$33,710	$34,313
04-5110.033	Unemployment Compensation	$2,102	$2,584	$2,599
04-5111.033	Retirement	$10,700	$18,010	$18,951
04-5113.033	Drug Testing	$161	$500	$500
Sub Total		$409,525	$505,889	$496,460
04-5200.033	Materials and Supplies	$187,287	$176,906	$252,062
04-5300.033	Other Services and Charges	$126,647	$113,644	$120,605
04-5400.033	Capital Outlay	$196,923	$100,000	$100,000
Total		$920,382	$896,439	$969,127

PERSONNEL SERVICES

Job Title

Water Treatment Facility Supervisor
Water Treatment Facility Operator
Maintenance Worker
Meter Reader

WASTEWATER TREATMENT
ACCOUNT 034

DESCRIPTION

Wastewater Treatment is responsible for the collection, maintenance and construction of all wastewater lines and appurtenances within the City. Wastewater Treatment operates and maintains the Wastewater Treatment Facility.

GOALS AND OBJECTIVES

To provide for the efficient operation of the Wastewater Facility and lift stations.

1. Continue the cleaning schedule of the collection system with the jet rodding machine.
2. Continue rehabilitation of system manholes and pipeline in an effort to reduce inflow and infiltration.
3. Monitor the Wastewater Treatment Facility in order to maintain compliance with regulations.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5101.034	Salaries	$78,023	$89,222	$91,898
04-5103.034	Overtime	$0	$0	$0
04-5104.034	On Call	$0	$1,451	$1,451
04-5105.034	Holiday Pay	$199	$198	$205
04-5106.034	FICA Tax	$4,714	$5,079	$5,289
04-5107.034	Medicare Tax	$1,103	$1,288	$1,380
04-5108.034	Employee Insurance	$10,642	$7,280	$7,280
04-5109.034	Worker's Compensation	$3,799	$3,912	$4,029
04-5110.034	Unemployment Compensation	$378	$419	$419
04-5111.034	Retirement	$3,754	$4,216	$4,342
04-5113.034	Drug Testing	$73	$75	$75
Sub Total		$102,685	$113,140	$116,368
04-5200.034	Materials and Supplies	$44,072	$42,371	$43,875
04-5300.034	Other Services and Charges	$22,263	$36,054	$43,521
04-5400.034	Capital Outlay	$19,435	$25,000	$25,000
Total		$188,455	$216,565	$228,764

PERSONNEL SERVICES

Job Title

Wastewater Treatment Facility Supervisor

Wastewater Treatment Facility Operator

SOLID WASTE
ACCOUNT 035

DESCRIPTION

Solid Waste is responsible for the collection, transfer and disposal of all solid waste materials in the City of Coweta.

GOALS AND OBJECTIVES

To provide for the efficient operation of the solid waste collection system.

1. Educate the public on solid waste pick-up regulations in regards to residential service and recycling.
2. Improve employee safety records in the collection of solid waste materials.
3. Continue once-a-week residential collections schedule.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5101.035	Salaries	$154,471	$181,181	$178,205
04-5106.035	FICA Tax	$9,258	$11,258	$11,258
04-5107.035	Medicare Tax	$2,165	$2,799	$2,799
04-5108.035	Employee Insurance	$22,341	$26,240	$26,240
04-5109.035	Worker's Compensation	$8,871	$11,747	$14,053
04-5110.035	Unemployment Compensation	$1,279	$1,805	$1,877
04-5111.035	Retirement	$5,745	$7,825	$7,944
04-5113.035	Drug Testing	$144	$325	$325
Sub Total		$204,274	$243,180	$242,701
04-5200.035	Materials and Supplies	$51,502	$62,098	$62,098
04-5300.035	Other Services and Charges	$127,343	$127,058	$127,058
04-5400.035	Capital Outlay	$43,609	$80,000	$80,000
Total		$426,728	$512,336	$511,857

PERSONNEL SERVICES

Job Title
Solid Waste Supervisor
Driver
Solid Waste Handler

FLEET MAINTENANCE
ACCOUNT 036

DESCRIPTION

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5101.036	Salaries	$0	$0	$0
04-5106.036	FICA Tax	$0	$0	$0
04-5107.036	Medicare Tax	$0	$0	$0
04-5108.036	Employee Insurance	$0	$0	$0
04-5109.036	Worker's Compensation	$0	$0	$0
04-5110.036	Unemployment Compensation	$0	$0	$0
04-5111.036	Retirement	$0	$0	$0
04-5113.036	Drug Testing	$0	$0	$0
Sub Total		$0	$0	$0
04-5200.036	Materials and Supplies	$0	$0	$0
04-5300.036	Other Services and Charges	$0	$0	$0
04-5400.036	Capital Outlay	$0	$0	$0
Total		$0	$0	$0

PERSONNEL SERVICES

Job Title

NON-DEPARTMENTAL
ACCOUNT 037

DESCRIPTION

Non-Departmental is responsible for expenditures which do not specifically relate to an operating department and also for bond debt expenditures.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
04-5200.037	Materials and Supplies	$0	$0	$0
04-5300.037	Other Services and Charges	$34,150	$45,101	$45,101
04-5302.007	Communications	$13,146	$13,999	$19,481
04-5307.037	Utilities	$229,147	$232,908	$239,259
04-5317.037	Liability Insurance	$72,262	$80,000	$81,250
04-5319.037	Legal	$3,556	$64,014	$31,541
04-5320.037	Audit	$9,050	$12,300	$12,500
04-5321.037	Property Lease	$0	$0	$0
04-5327.037	Miscellaneous	$928	$15,000	$15,000
04.5341.037	Employee Assistance Program	$672	$2,250	$2,250
04-5343.037	INCOG CDBG Administration	$6,464	$10,000	$10,000
04-5360.037	CDBG Savings Account	$0	$3,500	$3,500
04-5361.037	CDBG Northeast Interceptor Loan Payment	$0	$0	$0
04-5362.037	CDBG Industrial Park Building Loan Payment	$20,000	$20,001	$0
04-5363.037	Accu-Tec BancFirst Loan Payment	$26,917	$36,928	$0
04-5400.037	Capital Outlay	$0	$27,525	$27,525
04-5501.037	Revenue Bond Principal Expense	$532,100	$540,000	$565,000
04-5502.037	Revenue Bond Agent Fees	$3,500	$11,259	$8,441
04-5503.037	OWRB Loan: Principal	$0	$0	$0
04-5504.037	OWRB Loan: Interest	$0	$0	$0
04-5506.037	Transfer Out: General Fund	$0	$0	$0
04-5507.037	OWRB Loan: Administrative Fees	$0	$0	$0
04-5509.037	Transfer Out: Sinking Fund	$0	$0	$0
04-5510.037	Revenue Bond Interest Expense	$1,153,605	$1,132,146	$1,131,573
04-5511.037	Transfer Out: Gen Fund Sales Tax	$2,633,221	$3,098,331	$3,136,512
Total		$4,738,718	$5,345,262	$5,328,933

RESERVE
ACCOUNT 038

DESCRIPTION

Reserve provides a budget appropriation to be used in case of unforeseen items of expenditures. The Reserve appropriation is under the control of the Trust Manager and used by him after approval by the Board of Trustees. Expenditures from this appropriation may only be made in cases of an established emergency.

GOALS AND OBJECTIVES

EXPENDITURES

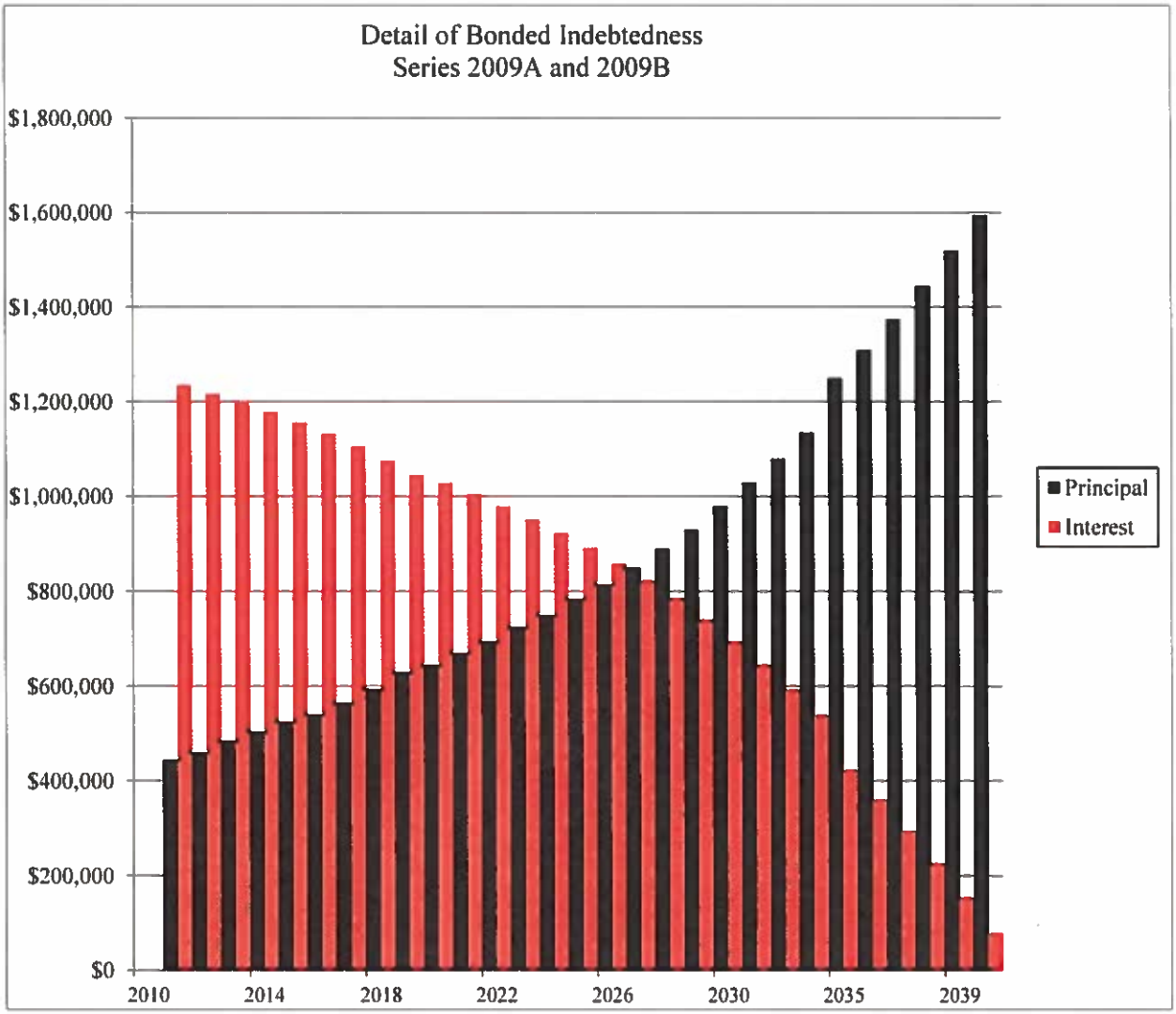
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
01-5328.038	Reserve	$0	$20,000	$20,000
Total		$0	$20,000	$20,000

PUBLIC WORKS AUTHORITY
STATEMENT OF REVENUE BONDED INDEBTEDNESS

DESCRIPTION	INTEREST RATE	DATE OF ISSUE	DATE OF MATURITY	ORIGINAL ISSUE
Utility System Revenue Bonds Tax Exempt Refunding Series 2009A	3.65% Low 5.00% High	August 1, 2009	August 1. 2039	$21,665,000
Utility System Revenue Bonds Taxable Refunding Series 2009B	4.00% Low 5.20% High	August 1, 2009	August 1, 2018	$4,750,000
Total				$26,415,000

COWETA PUBLIC WORKS AUTHORITY
DETAIL OF BONDED INDEBTEDNESS
SERIES 2009A AND 2009B
FY 2010-2011 TO MATURITY

Fiscal Year	Principal	Interest	Total
2010	$445,000	$1,235,494	$1,680,494
2011	$460,000	$1,217,667	$1,677,667
2012	$485,000	$1,198,494	$1,683,494
2013	$505,000	$1,178,694	$1,683,694
2014	$525,000	$1,156,781	$1,681,781
2015	$540,000	$1,132,413	$1,672,413
2016	$565,000	$1,105,733	$1,670,733
2017	$595,000	$1,076,585	$1,671,585
2018	$630,000	$1,045,182	$1,675,182
2019	$645,000	$1,028,802	$1,673,802
2020	$670,000	$1,005,260	$1,675,260
2021	$695,000	$979,464	$1,674,464
2022	$725,000	$951,664	$1,676,664
2023	$750,000	$922,664	$1,672,664
2024	$785,000	$891,914	$1,676,914
2025	$815,000	$858,944	$1,673,944
2026	$850,000	$823,900	$1,673,900
2027	$890,000	$786,500	$1,676,500
2028	$930,000	$742,000	$1,672,000
2029	$980,000	$695,500	$1,675,500
2030	$1,030,000	$646,500	$1,676,500
2031	$1,080,000	$595,000	$1,675,000
2032	$1,135,000	$541,000	$1,676,000
2034	$1,250,000	$424,750	$1,674,750
2035	$1,310,000	$362,250	$1,672,250
2036	$1,375,000	$296,750	$1,671,750
2037	$1,445,000	$228,000	$1,673,000
2038	$1,520,000	$155,750	$1,675,750
2039	$1,595,000	$79,750	$1,674,750
Total	$25,225,000	$23,363,405	$48,588,405


Detail of Bonded Indebtedness
Series 2009A and 2009B
$1,800,000
$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
2010
2014
2018
2022
2026
2030
2035
2039
Principal
Interest

SECTION V

STREET AND ALLEY FUND

STREET AND ALLEY
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$18,351	$54,247	$60,580
Current Revenue	$90,577	$90,066	$84,775
Sub Total	$108,928	$144,313	$145,355
EXPENDITURES:			
Operating Expenditures	$33,671	$56,574	$55,014
Sub Total	$33,671	$56,574	$55,014
Ending Balance	$75,257	$87,739	$90,341

STREET AND ALLEY FUND
SUMMARY OF REVENUES AND RESOURCES

SOURCE:	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
Commercial Vehicle Tax	$72,620	$71,874	$69,081
Gasoline Excise Tax	$17,737	$18,036	$15,511
Interest Earned	$220	$156	$183
Miscellaneous	$0	$0	$0
Total	$90,577	$90,066	$84,775

STREET AND ALLEY FUND

DESCRIPTION

The Street and Alley Fund is to account for requisition of equipment and materials, construction or other improvements related to municipal streets and alleys.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
02-5200.040	Materials and Supplies	$0	$10,000	$10,000
02-5300.040	Other Services and Supplies	$33,671	$31,574	$30,014
02-5400.040	Capital Outlay	$0	$15,000	$15,000
Total		$33,671	$56,574	$55,014

PERSONNEL SERVICES

Job Title

SECTION VI

AMBULANCE FUND

AMBULANCE FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$55,410	$206,857	$165,031
Current Revenue	$825,739	$632,910	$693,244
Sub Total	$881,149	$839,767	$858,275
EXPENDITURES:			
Operating Expenditures	$824,602	$826,314	$832,200
Transfers Out	$25,000	$10,000	$10,000
Sub Total	$849,602	$836,314	$842,200
Ending Balance	$31,547	$3,453	$16,075

AMBULANCE FUND
SUMMARY OF REVENUES AND RESOURCES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
SOURCE:			
Ambulance Fees	$237,865	$251,857	$252,238
Ambulance Runs	$431,125	$338,292	$326,320
Miscellaneous Revenue	$6,531	$5,777	$3,547
Transfer In: Cap. Imp.	$0	$0	$60,000
Transfer In: Rural Fire	$145,000	$30,000	$50,000
Interest Earned	$730	$6,741	$688
Grants	$4,160	$0	$0
Collections Fees	$328	$243	$451
Total	$825,739	$632,910	$693,244

AMBULANCE FUND
ACCOUNT 060

DESCRIPTION
Ambulance Fund is to account for monies generated through ambulance fees and charges for runs made by personnel.

GOALS AND OBJECTIVES
To preserve life, alleviate suffering, and to promote health; to maintain professional competence through continuing education; and to hold in confidence information of a confidential manner obtained in the course of providing services.

1. Provide education to EMS personnel to ensure personal safety, efficiency and expertise in the care of the sick and injured.
2. Recruit and train EMT personnel in order to provide ALS services on a consistent basis.
3. Ensure that manpower, equipment, and facilities are adequate to keep pace with City growth.

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
08-5101.060	Salaries	$402,768	$412,357	$422,584
08-5103.060	Overtime	$74,062	$52,649	$53,256
08-5105.060	Holiday Pay	$42,478	$43,305	$40,610
08-5106.060	FICA Tax	$527	$315	$758
05-5107.060	Medicare Tax	$7,370	$7,903	$7,068
08-5108.060	Employee Insurance	$66,134	$51,020	$51,020
08-5109.060	Workers' Compensation	$19,549	$15,101	$17,354
08-5110.060	Unemployment Compensation	$2,428	$1,793	$1,955
08-5111.060	Retirement	$67,344	$72,496	$68,220
08-5113.060	Drug Testing	$0	$250	$250
Sub Total		$682,660	$657,189	$663,075
08-5200.060	Materials and Supplies	$77,161	$64,416	$64,416
08-5300.060	Other Services and Charges	$52,656	$54,709	$54,709
08-5400.060	Capital Outlay	$12,125	$50,000	$50,000
08-5505.060	Transfer Out: General Fund	$25,000	$10,000	$10,000
Total		$849,602	$836,314	$842,200

PERSONNEL SERVICES

Job Title
Fire Chief/EMS Director
Medical Control Doctor
Emergency Medical Service Supervisor
Firefighter/EMT

SECTION VII

CEMETERY FUND

CEMETERY FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$78,233	$113,952	$121,386
Current Revenue	$86,425	$82,113	$73,072
Sub Total	$164,658	$196,065	$194,458
EXPENDITURES:			
Operating Expenditures	$0	$50,000	$30,000
Transfer Out	$75,000	$75,000	$54,300
Sub Total	$75,000	$125,000	$84,300
Ending Balance	$89,658	$71,065	$110,158

CEMETERY FUND
SUMMARY OF REVENUES AND RESOURCES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
SOURCE:			
Cemetery Lots and Interments	$86,300	$82,029	$73,004
Miscellaneous Revenue	$0	$0	$0
Interest Earned	$125	$84	$68
Total	$86,425	$82,113	$73,072

CEMETERY FUND
ACCOUNT 070

DESCRIPTION
Cemetery Fund is to account for the acquisition of equipment and materials, construction or other improvements related to the municipal cemetery.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
03-5200.070	Materials and Supplies	$0	$5,000	$5,000
03-5300.070	Others Services and Charges	$0	$5,000	$5,000
03-5400.070	Capital Outlay	$0	$40,000	$20,000
03-5505.070	Transfer Out: General Fund	$75,000	$75,000	$54,300
Total		$75,000	$125,000	$84,300

PERSONNEL SERVICES

Job Title

SECTION VIII

LIBRARY FUND

LIBRARY FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$2,589	$1,994	$3,043
Current Revenue	$11,105	$10,326	$11,287
Sub Total	$13,694	$12,320	$14,330
EXPENDITURES:			
Operating Expenditures	$12,098	$10,000	$10,000
Sub Total	$12,098	$10,000	$10,000
Ending Balance	$1,596	$2,320	$4,330

LIBRARY FUND
SUMMARY OF REVENUES AND RESOURCES

SOURCE:	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
Grants	$3,505	$4,099	$4,205
Library Fines	$7,594	$6,222	$7,078
Interest Earned	$6	$5	$4
Miscellaneous	$0	$0	$0
Friend of the Library	$0	$0	$0
Total	$11,105	$10,326	$11,287

LIBRARY FUND
ACCOUNT 080

DESCRIPTION
Library Fund is to account for monies received or fines collected on behalf of the Coweta Public Library.

GOALS AND OBJECTIVES

EXPENDITURES:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
05-5200.080	Materials and Supplies	$823	$1,000	$1,000
05-5300.080	Other Services and Charges	$2,633	$2,500	$2,500
05-5400.080	Capital Outlay	$8,642	$6,500	$6,500
Total		$12,098	$10,000	$10,000

PERSONNEL SERVICES
Job Title

SECTION IX

CAPITAL IMPROVEMENT FUND

CAPITAL IMPROVEMENT FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$43,751	$159,487	$2,290,504
Current Revenue	$1,907,315	$1,468,920	$1,695,140
Sub Total	$1,951,066	$1,628,407	$3,985,644
EXPENDITURES:			
Expenditures	$656,795	$1,000,000	$1,000,000
Transfers Out	$756,554	$580,000	$990,000
Sub Total	$1,413,349	$1,580,000	$1,990,000
Ending Balance	$537,717	$48,407	$1,995,644

CAPITAL IMPROVEMENT FUND
SUMMARY OF REVENUES AND RESOURCES

SOURCE:	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
Miscellaneous Revenue	$0	$0	$0
Gross Receipts Tax	$1,900,107	$1,461,469	$1,688,118
Interest Earned	$7,208	$7,451	$7,022
Water Impact Fees	$0	$0	$0
Sewer Impact Fees	$0	$0	$0
Total	$1,907,315	$1,468,920	$1,695,140

CAPITAL IMPROVEMENT FUND
ACCOUNT 100

DESCRIPTION

The Capital Improvement Fund is to account for funding of projects as well as transfers to other funds.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
12-5300.100	Other Services and Charges	$0	$1,000,000	$1,000,000
12-5400.100	Capital Outlay	$656,795	$0	$0
12-5505.100	Transfer Out: General Fund	$325,000	$320,000	$580,000
12-5506.100	Transfer Out: PWA	$431,554	$260,000	$350,000
12-5507.100	Transfer Out: Ambulance	$0	$0	$60,000
12-5520.100	Transfer Out: CIDA	$0	$0	$0
Total		$1,413,349	$1,580,000	$1,990,000

SECTION X

RURAL FIRE FUND

RURAL FIRE FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$185,441	$112,923	$105,416
Current Revenue	$161,225	$38,468	$79,664
Sub Total	$346,666	$151,391	$185,080
EXPENDITURES:			
Operating Expenditures	$297,281	$136,545	$157,506
Sub Total	$297,281	$136,545	$157,506
Ending Balance	$49,385	$14,846	$27,574

RURAL FIRE FUND
SUMMARY OF REVENUES AND RESOURCES

SOURCE:	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
Grants	$0	$0	$0
Membership Fees	$143,239	$30,006	$63,885
Interest Earned	$148	$126	$54
Miscellaneous	$0	$0	$0
Service Fee	$2,351	$2,134	$2,177
Rural Fire Runs	$15,487	$5,801	$13,372
AMS Collection Fee	$0	$401	$176
Total	$161,225	$38,468	$79,664

RURAL FIRE FUND
ACCOUNT 095

DESCRIPTION

The Rural Fire Fund is used to account for monies received from donations and dues from the voluntary Coweta Rural Fire and Ambulance Services Program.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
13-5200.095	Materials and Supplies	$1,348	$4,039	$4,005
13-5300.095	Other Services and Charges	$933	$2,506	$3,501
13-5400.095	Capital Outlay	$0	$0	$0
13-5501.95	Transfer Out: General Fund	$150,000	$100,000	$100,000
13-5506.95	Transfer Out: Ambulance Fund	$145,000	$30,000	$50,000
Total		$297,281	$136,545	$157,506

PERSONNEL SERVICES

Job Title

SECTION XI

SELF INSURANCE FUND

SELF INSURANCE FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$19,332	$27,651	$78,332
Current Revenue	$17,975	$313	$289
Sub Total	$37,307	$27,964	$78,621
EXPENDITURES:			
Operating Expenditures	$16,751	$24,137	$15,817
Sub Total	$16,751	$24,137	$15,817
Ending Balance	$20,556	$3,827	$62,804

SELF INSURANCE FUND
SUMMARY OF REVENUES AND RESOURCES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
SOURCE:			
Payroll Contributions and Deductions	$0	$0	$0
Health Reimbursement Account Contributions	$17,610	$0	$0
Interest Earned	$365	$313	$289
Total	$17,975	$313	$289

SELF INSURANCE FUND
ACCOUNT 086

DESCRIPTION

The Self Insurance Fund is used to account for monies received towards a self insurance program or any other health insurance related activities for the City of Coweta and Coweta Public Works Authority.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
17-5118.086	Health Reimbursement Account Claims	$16,751	$24,137	$15,817
Total		$16,751	$24,137	$15,817

SECTION XII

E-911 FUND

E-911 FUND
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$8,355	$27,895	$133,770
Current Revenue	$83,785	$86,517	$77,490
Sub Total	$92,140	$114,412	$211,260
EXPENDITURES:			
Operating Expenditures	$36,905	$54,334	$52,138
Transfer Out	$33,840	$50,000	$50,000
Sub Total	$70,745	$104,334	$102,138
Ending Balance	$21,395	$10,078	$109,122

E-911 FUND
SUMMARY OF REVENUES AND RESOURCES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
SOURCE:			
E-911 Revenues	$35,903	$43,115	$32,643
Wireless E-911 Fees	$47,703	$43,251	$44,699
Interest Earned	$179	$151	$148
Total	$83,785	$86,517	$77,490

E-911 FUND
ACCOUNT 087

DESCRIPTION

The E-911 Fund is used to account for monies received towards the installation and maintenance of an Enhanced 911 emergency telephone system.

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
18-5200.087	Materials and Supplies	$1,722	$9,850	$9,250
18-5300.087	Other Services and Charges	$16,839	$19,484	$17,888
18-5400.087	Capital Outlay	$18,344	$25,000	$25,000
18-5506.087	Transfer Out: General Fund	$33,840	$50,000	$50,000
Total		$70,745	$104,334	$102,138

SECTION XIII

COWETA INDUSTRIAL DEVELOPMENT AUTHORITY

COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
SUMMARY OF RESOURCES AND EXPENDITURES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
REVENUES:			
Beginning Balance	$115	$0	$0
Current Revenue	$137	$0	$5,178
Sub Total	$252	$0	$5,178
EXPENDITURES:			
Operating Expenditures	$249	$0	$2,589
Sub Total	$249	$0	$2,589
Ending Balance	$3	$0	$2,589

COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
SUMMARY OF REVENUES AND RESOURCES

	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
SOURCE:			
Transfer In: Hotel/Motel Tax	$0	$0	$5,178
Transfer In: Cap. Improvement Fund	$0	$0	$0
Interest	$137	$0	$0
Total	$137	$0	$5,178

COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
ACCOUNT 140

DESCRIPTION

GOALS AND OBJECTIVES

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2014-2015	BUDGETED FY 2015-2016	PROPOSED FY 2016-2017
40-5300.140	Other Services and Charges	$249	$0	$0
40.5303.140	CIDA Prinivi Hotel/Motel Tax	$0	$0	$2,589
40-5400.140	Capital Outlay	$0	$0	$0
Total		$249	$0	$2,589