

NOTICE TO BIDDERS

SEALED BIDS FOR:

Remolding Mission Bell Museum

Notice is hereby given that the City of Coweta, Oklahoma will be accepting sealed bids at the office of the City Clerk, 310 South Broadway, Coweta, Oklahoma. Bids must include all tools, material, and labor to perform the work necessary to do the following work:

- **Remove and replace plaster, as needed**
- **Prime and paint, as needed**
- **Replace and refinished damaged wood flooring**
- **Refinish entry doors**
- **Install flooring in the entry hall**

Materials: All materials used must match as near as possible to original.

Inspection of the site is available upon request. Please contact Jim Loller at (918)486-2189 for more information.

The work shall be completed within sixty (60) calendar days after the authorized start date.

All bids will be opened publicly and considered by City officials in the City Hall Council Chambers, located at 310 S. Broadway, Coweta, Oklahoma, at 10:00 a.m. on March 1, 2016.

The City of Coweta reserves the right to accept all items for completion, select and split items depending upon cost, or reject all bids.

The bidder (Proposer) must supply all the information required by the bid on proposal form including completion of the Bidders Certifications and affidavits or his bid will be considered incomplete and therefore rejected. Bidders must satisfy themselves of the accuracy of the estimated quantities in the bid schedule by examination of the sites. After bids have been submitted, the bidder shall not assert that there was a misunderstanding concerning the quantities of work or of the nature of the work to be completed. Information obtained from an officer, agent, or employee of the City of Coweta or any other person shall not affect the risks or obligations assumed by the contractor or relieve him from fulfilling any of the conditions or the contract. The City of Coweta reserves the right to waive informalities in any bid.

Dated at Coweta, Oklahoma, on this 29th day of January, 2016.


Brittany Long, City Clerk

INSTRUCTION TO BIDDERS

Bids:

Each bid shall be printed in ink or typewritten on the form provided in the copy of proposed contract documents. The written words shall govern over the figures if there is a difference between the two. No alterations, additions, or erasures shall be made on the Proposal Form. Erroneous entries shall be lined out, initialed by the bidder, and the correct entry inserted. The unit price bid must cover all expense for materials, tools, equipment and labor that is required by and in conformance with the specifications.

Each bid shall be enclosed in a sealed envelope addressed to the City of Coweta, PO BOX 850, Coweta, Oklahoma, 74429-0850 identified on the outside with the words:

“2016 Mission Bell Interior”

and filed with the City Clerk Office located at 310 South Broadway, Coweta, Oklahoma, 74429.

All addenda to the contract documents, properly signed by the bidder shall accompany the bid when submitted.

Contractor will be provided a letter authorizing purchases related to this contract to be tax exempt.

Cleanup:

At the completion of the work, the contractor shall clean up all areas of the work, remove all excess material and dress the areas as needed and approved by the City.

PROPOSAL

TO: CITY OF COWETA
COWETA, OKLAHOMA

Gentlemen:

THE UNDERSIGNED BIDDER, having carefully examined the Specifications, and other Contract Documents of the above project presently on file in the office of the City Clerk, Coweta, Oklahoma; and,

CERTIFIES that he has inspected the site of the proposed work and has full knowledge of the extent and character of the work involved, construction difficulties that may be encountered, materials necessary for construction, and all other factors affecting or which may be affected by the specified work; and,

HEREBY PROPOSED to enter into a contract to provide all necessary labor, materials, equipment and tools to completely construct and finish all the work required by the Contract Documents hereto attached and other documents referred to herein; to complete said work within sixty (60) calendar days after the work order is issued .

