



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

**AGENDA - SPECIAL MEETING
COWETA PUBLIC WORKS AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
IMMEDIATELY FOLLOWING THE MEETING
OF THE COWETA CITY COUNCIL
WEDNESDAY, JUNE 19, 2019 6:00 P.M.**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will act on an agenda item after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. ROLL CALL

EVETTE MORRIS _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____

III. OLD BUSINESS

1. Approval of Expenditure for Rental of Garbage Trucks

Discussion and possible action on the approval of the payment of vehicle rental fees to American Waste Control for the period of April 19, 2019 through June 14, 2019 for one 20 yard rear loader garbage truck and one 25 yard rear loader garbage truck in the amount of Twenty One Thousand One Hundred Eighty dollars (\$21,180.00).
(Rob Werley, Public Works Director)

Documents:

[190603 STAFF REPORT ON GARBAGE TRUCK RENTAL.PDF](#)
[190619 ESTIMATE OF RENTAL FEES.PDF](#)

2. Resolution for Budget Amendments

Discussion and possible action on the adoption of Resolution No. 2019-23, a resolution of the Trustees of the Coweta Public Works Authority adopting amendments to the annual revenues and appropriations for the budget of the Coweta Public Works Authority for Coweta, Oklahoma, for the fiscal year ending June 30, 2019.
(Brittany Long, Trust Secretary)

Documents:

[190619 STAFF REPORT ON PWA BUDGET AMENDMENT.PDF](#)
[190619 RESOLUTION AMENDING FY 19 PWA BUDGET.PDF](#)

IV. ADJOURNMENT

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT,
PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.**



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Memorandum

To: Honorable Chairman and Trustees
From: Roger Kolman, City/Trust Manager
Re: Rental Fees
Date: 6/19/2019

BACKGROUND

Due to various and ongoing mechanical problems with Coweta's five garbage trucks, we have supplemented our fleet by renting equipment from another metro area solid waste company since mid-April. The cost of renting that equipment has reached approximately \$22,000, which requires the approval of the Trustees of the Public Works Authority for payment.

The Trustees acted at their May meeting to order a new 2019 garbage truck to replace the oldest vehicle in the fleet and also approved the replacement of the engine in the newest vehicle in our fleet at the June meeting. These actions should help to forestall the need to continue to rent vehicles from other haulers for the near future.

RECOMMENDATION

Staff recommends the approval of the payment of vehicle rental fees to American Waste Control for the period of April 19, 2019 through June 14, 2019 in the amount of Twenty One Thousand One Hundred Eighty dollars (\$21,180.00).

ATTACHMENTS

Estimate of Rental Fees

| Truck #29 20 Yard Rearloader | | |
|-------------------------------------|--------|------------|
| Rates | | |
| One Week | | \$2,550 |
| Four Weeks | | \$6,300 |
| Lease Period Started April 19, 2019 | | |
| 10 Weeks | | |
| Rate | Period | Totals |
| \$ 6,300 | 2 | \$ 12,600 |
| \$ 2,550 | 2 | \$ 5,100 |
| Subtotal | | \$ 17,700 |
| 20% Discount | | \$ (3,540) |
| Final Total | | \$ 14,160 |

| Truck #37 25 Yard Rearloader | | |
|---------------------------------------|--------|-------------|
| Rates | | |
| One Week | | \$2,950 |
| Four Weeks | | \$7,300 |
| Lease Period Started April 23rd, 2019 | | |
| 9 Weeks | | |
| Rates | Period | Totals |
| \$ 7,300 | 2 | \$ 14,600 |
| \$ 2,950 | 1 | \$ 2,950 |
| Subtotal | | \$ 17,550 |
| 60% Discount | | \$ (10,530) |
| Final Total | | \$ 7,020 |

| | | |
|-------------|----|----------|
| Grand Total | \$ | 35,250 |
| Discounts | \$ | (14,070) |
| Final Due | \$ | 21,180 |



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Memorandum

To: Honorable Chairman and Trustees
From: Brittany Long, Trust Secretary
Re: Supplemental Appropriations for PWA Funds
Date: June 19, 2019

BACKGROUND

Due to various unforeseen circumstances, including the recent flooding, supplemental appropriations are needed to cover the unexpected expenditures:

- Due to the recent flooding, multiple supplements are needed in various accounts with revenues to make the repairs coming from Fund Balance. The repairs are listed below:
 - \$20,000 to 04-5204.033 Minor Tools & Equipment – Water Department for the replacement of damaged motors that were submerged.
 - \$36,000 to 04-5209.033 Repair Parts & Supplies – Water Department for the interconnection with Wagoner Co. Rural Water Dist. #5.
 - \$47,000 to 04-5325.033 Contracted Services – Water Department for the Rental of the temporary 12” raw water transfer pump.
 - \$22,000 to 04-5325.033 Contracted Services – Water Department for the replacement of breakers and wiring in the electric panel for the river pumps.
 - \$15,000 to 04-5325.033 Contracted Services – Water Department for the replacement of the control panel for the river pumps.
 - \$14,400 to 04-5209.034 Repair Parts & Supplies – Wastewater Department for the construction of a berm at the Wastewater Treatment Plant due to impending floods.
- Due to various issues with the Solid Waste vehicles, a supplemental is needed in account 04-5310.035 Maintenance – Solid Waste Vehicles, to cover repairs, including brakes and an issue with a packer.
- Also needed in Solid Waste is a supplemental for the rental of American Waste trucks while our vehicles have been in the shop, in the amount of \$22,000 for 04-5303.035 Rental Equipment – Solid Waste Department.
- The requirement of our 2016 Revenue Bond is to transfer Sales Tax to PWA, however, the Trust Authority then transfers the funds back to General Fund. Due to the Sales Tax amount received being higher than previously estimated, a supplemental of \$11,535 is needed in the Transfer Out: General Fund-Sales Tax expenditure account (04-5511.037).

STAFF RECOMMENDATION

Staff recommends approval of the supplemental appropriations to the 2018-2019 budget.

ATTACHMENTS

Proposed Resolution No. 2019-18

RESOLUTION NO. 2019-23

**A RESOLUTION OF THE TRUSTEES OF THE COWETA PUBLIC WORKS
AUTHORITY ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND
APPROPRIATIONS FOR THE BUDGET OF THE COWETA PUBLIC WORKS
AUTHORITY FOR COWETA, OKLAHOMA, FOR THE
FISCAL YEAR ENDING JUNE 30, 2019.**

WHEREAS, the Coweta Public Works Authority has received monies not anticipated that have not been appropriated in the budget for fiscal year 2018-2019; and

WHEREAS, the Coweta Public Works Authority had unexpended unencumbered cash balances on hand at the end of fiscal year 2017-2018; and

WHEREAS, the Coweta Public Works Authority has need for unexpected expenditures that were not appropriated in the adopted budget for fiscal year 2018-2019; and

WHEREAS, the Coweta Public Works Authority is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the Trustees for the Coweta Public Works Authority for Coweta, Oklahoma, that the following supplemental appropriations be made:

COWETA PUBLIC WORKS AUTHORITY FUND

| | |
|--|---------------|
| Revenue: Fund Balance | \$ 181,400.00 |
| Expenditure: 04 5204.033 Minor Tools & Equipment - Water | \$ 20,000.00 |
| 04 5209.033 Repair Parts & Supplies – Water | \$ 36,000.00 |
| 04 5325.033 Contracted Services - Water | \$ 84,000.00 |
| 04 5209.034 Repair Parts & Supplies - Wastewater | \$ 14,400.00 |
| 04 5303.035 Equipment Rental – Solid Waste | \$ 22,000.00 |
| 04 5310.035 Maintenance–Vehicles – Solid Waste | \$ 5,000.00 |
| Revenue: Trans In: General Fund – Sales Tax | \$ 11,535.00 |
| Expenditure: 04 5511.037 Trans Out: General Fund Sales Tax | \$ 11,535.00 |

PASSED BY THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA,
and signed by the Chairman this 19th day of June, 2019.

ATTEST:

Brittany Long, Trust Secretary

Evette Morris, Chairman

APPROVED AS TO FORM:

Ronald D. Cates, Trust Attorney