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# Memorandum

To: Honorable Mayor and City Council  
From: Julie Casteen, Assistant City Manager  
Re: Supplemental Appropriations for Governmental Funds  
Date: September 13, 2021

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## **BACKGROUND**

The City has projects that were encumbered in Fiscal Year 2020-2021 that were not complete by June 30, 2021. Under the provisions of the Oklahoma Municipal Budget Act, 11 O.S. § 17-201 through § 17-218, the City may lapse unexpended, encumbered appropriations at fiscal year-end, and reapprove outstanding purchase orders and contract commitments in the immediately following fiscal year.

The following projects need re-appropriation:

	<b>Appropriation to be</b>	
	<b><u>Carried Forward</u></b>	<b><u>Fund/Dept</u></b>
City Code Codification	\$5,775.00	General/Finance
Vet Services	\$130.00	General Fund/Animal Control
Minor Tools & Equipment	\$5,785.37	General Fund/Fire
Contracted Services	\$6,530.00	General Fund/Community Dev.
Computer Equipment/Services	\$25,320.00	Capital Imp Fund/Non-Depart.
Vehicles	\$23,364.00	Capital Imp Fund/Community Dev.
Infrastructure	\$2,090.00	Capital Imp Fund/Waste Water

In addition, projects that were not anticipated in the Fiscal Year 2021-2022 budget require appropriation:

	<b>Supplemental</b>	
	<b><u>Appropriation</u></b>	<b><u>Fund/Dept</u></b>
Minor Tools/Equipment – Arvest Bank Donation	\$2,807.00	General Fund/Police
Community Outreach – Arvest Bank Donation	\$318.00	General Fund/Police
Vehicles – Fire Apparatus	\$127,000.00	Capital Imp Fund/Fire
Infrastructure – A&A Asphalt Change Orders 1&2	\$18,667.00	Capital Improvements/Streets
Minor Tools/Equipment – ODIS Server	\$4,300.00	E911/Dispatch

## **STAFF RECOMMENDATION**

Staff recommends approval of supplemental appropriations per Resolution 2021-25.

### **Attachments:**

Resolution 2021-25