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Memorandum

To: Honorable Mayor, Members of the City Council/Board of Trustees
From: Mark Seibold, Community Development Director
Re: Vernon Cemetery Pavilion
Date: 12/29/21

BACKGROUND

The existing pavilion on the far west end of the Vernon Cemetery is deteriorating and in need of significant repair. There is a need for a covered area for Memorial Services, and gatherings that are not held graveside. This proposed design expands the pavilion by 4' in the E-W direction and approximately 8' in the N-S direction. The existing slab will remain and new paving will be added for column supports and to merge the existing drive lane to the existing pad to support ADA access and a seamless transition between the concrete pad and adjacent vehicles.

STAFF RECOMMENDATION

Staff recommends approval of the proposed quote and negotiation with a preferred vendor or vendors to complete the design of the overhead structure as well as a contractor for concrete piers, concrete flatwork, electrical lighting upgrades and landscaping along the West side of the pavilion to screen the pavilion from S. 305th E Ave.

ATTACHMENTS

Quote from Metro Building Outlet, Email correspondence, picture of example pavilion.